



PhD Epidemiology Sequence of Major Events

To-Do	Deadline	Associated Forms
Individualized Development Plan Complete course planning worksheet with mentor.	Fall Term of every year in program	Individualized Development Plan
Credit Transfer Petition to have non-OHSU master's-level course work (45 hours maximum) transferred to doctoral record.	Prior to matriculation	Transfer of Graduate Credit
Completion of Core Courses Complete all core course requirements (indicated with an asterisk on the course schedule).	Prior to Qualifying Examination	
PhD BENCHMARK: Qualifying Examination Take the written Qualifying Exam, offered each fall term.	Recommended Pace: end of 1 st or 2 nd year No later than the end of 3rd year/12th term	Request for Qualifying Examination
Dissertation Chair and Committee Formation Nominate Chair and Committee according to guidelines in Student Handbook.	Prior to dissertation proposal defense	Dissertation Chair & Committee Members Agreement
PhD BENCHMARK: Dissertation Proposal Defense Coordinate with the Dissertation Committee to schedule an oral defense to your written dissertation proposal.	Recommended Pace: within 1 year of completing the Qualifying Exam No more than 3 years after completing the Qualifying Exam	Request for Dissertation Proposal Defense Dissertation Proposal Defense Approval
Advancement to Candidacy Apply for advancement to candidacy after successful completion of Qualifying Exam, Dissertation Proposal Defense, Ethics course, and residency requirement.	At least three terms before expected graduation.	Advancement to Candidacy
Dissertation Research Conduct research in accordance with OHSU guidelines. Register for at least the minimum number of dissertation hours (30+ credits over the course of at least 3 terms) through final dissertation defense.		Responsible Conduct of Research Training Certificate
Degree Audit Submit copy of Degree Audit to PhD Program Office to confirm that all requirements for graduation will be met in the student's final term.	One term prior to completion of degree requirements.	OHSU Degree Audit
Application for Degree Submit degree application to the Registrar's Office, with a copy to the PhD Program Office.	Upon approval from Program and one term before graduation.	Application for Degree Form
PhD BENCHMARK: Dissertation Oral Defense Schedule the dissertation oral defense with the Committee.	Recommended Pace: end of 3 rd or 4 th year of study No later than the 7 year overall time-to-completion deadline for PhD program.	Dissertation Oral Defense Request Dissertation Defense Approval

Note: the "Recommended Pace" notes in the timeline are designed for full-time PhD students.