

Seeking Interviewers for Research Study

Position Summary

The Institute on Aging (IOA) at Portland State University (PSU) seeks student workers and research analysts to serve as interviewers of persons residing in community-based care (CBC) settings throughout the state of Oregon. Work will include communication and interaction with older adults and people with disabilities, as well as staff in assisted living, residential care, and adult foster homes. Interviewers will administer surveys to the residents at each of the randomly-selected facilities. This is a grant-funded fixed-term position starting March 2019, ending September 2019.

Roles and Responsibilities

- Traveling to CBC settings throughout Oregon to conduct interviews with residents
- Self-scheduling and conducting site visits to adult foster care homes
- Serving as a team lead for site visits for interviews in assisted living and residential care facilities
- Attending debriefing meetings and ongoing training with the project team
- Completing the online Collaborative Institutional Training Initiative Certification regarding protecting human subjects
- Providing an up-to-date schedule of availability to the project manager for scheduling interviews in assisted living and residential care facilities
- Recordkeeping and data management

Required Qualifications

- Strong interpersonal communication skills
- Availability to work flexible weekday hours
- Ability to work independently to schedule and travel to site visits, keep scheduled appointment days, and arrive punctually at designated appointment times
- Excellent organizational and recordkeeping skills, legible handwriting

Preferred Qualifications

- Valid driver's license, access to a car, and car insurance for travel to and from sites
- Experience conducting interviews for research purposes
- Experience working with older adults, especially those with functional and cognitive limitations
- Knowledge of the unique needs and experiences of vulnerable populations
- Understanding of Oregon's long-term care systems and the people they serve

Hours & Compensation

- Approximately 12-20 hours per week, depending on availability
- \$15+/hour, depending on experience; mileage reimbursement: 53.5 cents per mile

How to Apply: Please send a resume and cover letter to the Project Manager, Serena Hasworth, at wserena@pdx.edu