



SCHOOL OF  
**PUBLIC HEALTH**

**SPH Diversity, Equity & Inclusion Committee**  
**December 2021 Meeting**  
**Confirmed Minutes**

December 2, 2021  
1:00pm – 2:00pm  
Zoom

**Members Present**

- |               |                |
|---------------|----------------|
| 1. [REDACTED] | 6. [REDACTED]  |
| 2. [REDACTED] | 7. [REDACTED]  |
| 3. [REDACTED] | 8. [REDACTED]  |
| 4. [REDACTED] | 9. [REDACTED]  |
| 5. [REDACTED] | 10. [REDACTED] |

**Non-Voting Members Present:** [REDACTED] – Taking minutes. [REDACTED] - Chair

**Ex-Officio Members Present:** [REDACTED]

**Guests Present:** N/A

**Members Absent:** [REDACTED]

Who	Time	Agenda Item/Topic	Associated Documents	Notes	Actions	Status
[REDACTED]	10 mins	Welcome & Check In, Introduction		Introductions led by Chair - Executive Specialist		
[REDACTED]	5 mins	Review & Approval of Prior Meeting Minutes*		Motion to approve minutes.	Approved	
[REDACTED]	5 mins	Updates on all questions/comments shared w/Dean's Team		Questions and comments have been shared with the Dean's Team.		



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				Nothing to report at this time.		
█	15	Development of Subcommittees & Working Plans <ul style="list-style-type: none"> <li>- Scholarships</li> <li>- Assessment</li> <li>- Definitions</li> <li>- More</li> </ul>		Working Groups: <ul style="list-style-type: none"> <li>- Scholarships</li> <li>- Assessment</li> <li>- Definitions</li> <li>- Bylaws</li> <li>- DEI Plan</li> </ul> Subcommittees & working groups can include non-DEIC members.	A survey will be sent to committee members within the next month requesting their interest.	
█	5	SPH DEI Plan	DEIC_StrategicPlan_DRAFT_110421	DEI plan needs to be created and will be worked on via working group as listed above.		
█	15	Revisit Bylaws discussion re: supporting a diverse student body after recruiting and admitting, including participation/transparency in grievance process.	DEIC_DescriptioninBylaws	In the process of making amendments to the bylaws.  Proposed revision: Add/revise language regarding student support and prevention of grievances not just participation/transparency.  Discussed ways in which this can be added to the DEI Strategic Plan.  Discussed creating a working group to actively work on amendments of the DEIC bylaws.		
█	5	Closing & Thanks				



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\*The agenda will be shared with the committee 1 week prior to meeting

\*\*Agenda items requested to be submitted 2 weeks prior to next meeting

**Next DEIC Meeting: January 24, 2022**