



SCHOOL OF
PUBLIC HEALTH

**SPH Professional Workforce Development Committee Meeting (PWDC)
January 2022 Meeting
Confirmed Minutes**

January 12, 2022

1:00 p.m.

Via Zoom virtual meeting

Attendees

	Representing	Member	Voting or non voting	Present
1	Interim Chair	[All names redacted]	Voting	X
2	SPH-OHSU		Voting	X
4	SPH-PSU		Voting	-
6	OHSU-Occupational Health		Voting	X

Non-Voting Members Present: N/A

Ex-Officio Members Present:

Guests Present:

Agenda Item	Discussion	Action
Welcome by Interim chair	Did introductions of all present. Background of committee provided.	
Confirmation of the unconfirmed minutes of the previous meeting	Not applicable	
CEPH self-study timeline	Current progress and timeline for CEPH self-study and site visit April 25, 2022	
PWDC bylaws	Reviewed draft bylaws. Awaiting approval from leadership.	
Review professional workforce development report recommendations and timeline	Discussed examples of workforce development activities from other organizations. It was pointed out that in addition to the two audiences identified in the report there are individuals in PH leadership roles who don't have basic PH training. Request made for an external consultant on health equity. Multnomah county was recommended.	All committee members requested to send suggestions for an external health equity consultant by next meeting.

What is the role of the committee over the next 3 years?	There is now a budget and FTE for PWD activities. Role of committee will be to provide high-level guidance around training activities. Discussed need to identify needs in community when implementing activities.	
PWDC membership	Awaiting approval of bylaws and appointments to committee.	
Wrap up and next steps, next meeting	Request to respond to doodle poll for next meeting in Feb.	Doodle poll will be sent within a week.

Meeting Closure

The meeting concluded at 2:01 pm