



SCHOOL OF
PUBLIC HEALTH

Diversity, Equity & Inclusion Committee

Wednesday, November 17, 2021

1:00-2:00PM

Zoom

Confirmed Minutes

AGENDA

Who	Time	Topic	Associated Documents	Notes	Actions
█████	10 mins	Welcome & Introductions		Introductions led by Chair ████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████	
█████ █████	10 mins	Sharing "SPH Standing Committees: Guidance Document" - Introduce document & new processes - Discuss how to implement in DEIC - Questions/comments for DR to share w/Dean's Team	20211022 Chair Guide to SPH Committees	- Chair provided overview of the draft guidance - Liaison shared Chair's feedback to Dean's Team - Chair & Liaison requested additional feedback from committee	⇒ Liaison to share any additional feedback received w/DT
█████	10 mins	Review of DEIC Description - Introduce document - Discussion and Q&A re: DEIC "charge"	DEIC_Descriptioninbylaws	- Chair provided overview of what the needs are for DEIC this year, in terms of strategic plan & metrics	⇒ Liaison to create amendment to ensure a reciprocal loop between DEIC and SAC



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		<ul style="list-style-type: none"> - Questions/comments for DR to share w/Dean's Team 		<ul style="list-style-type: none"> - Chair led review of now-approved bylaws and asked for feedback (for developing amendments) - Chair highlighted opportunities for use and evaluation of Reflexive Tool (thanked Alexis Dinno and others who contributed to this) - Chair & Liaison explained role of APCC and how the DEIC can inform their work - Chair discussed the need to "cross-pollinate" DEIC work across the committees of the school <ul style="list-style-type: none"> o Chair of Student Affairs committee highlighted that Bylaws point SAC to DEIC, but that it's not reciprocal, particularly around a grievance process - DEIC member highlighted to need for DEIC to be engaged in both the grievance process (at the school level) as well as the need for transparency and accountability around this process at both institutions (e.g., access to aggregate data to track trends at minimum) <ul style="list-style-type: none"> o DEIC discussed ways in which the Diversity Plan could be used to encode this into the business of the school 	<ul style="list-style-type: none"> ⇒ Liaison to create amendment to ensure reciprocal loops between DEIC and other key committees ⇒ DEIC will work to ensure that the Diversity Plan (and Bylaws) have reporting and grievance processes – including access to data – centered
<div style="background-color: black; width: 20px; height: 10px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 20px; height: 10px;"></div>	15	<p>Public Website Pages for all standing committees. Discussion of expectation</p> <ul style="list-style-type: none"> - Share new expectations - Discussion and Q&A - Questions/comments for DR to share w/Dean's Team 	<p>Website content will include:</p> <ol style="list-style-type: none"> 1. Committee name and charge 2. Committee Dean's Office Liaison (title only) 3. Committee meeting dates for AY 21-22 4. Committee agendas as they occur – <u>all names</u> and any 	<ul style="list-style-type: none"> - Chair explained the purpose and goal of sharing meeting agenda and notes on the website (transparency, accountability, community engagement) - DEIC members felt this was a great idea. 	<ul style="list-style-type: none"> ⇒ Chair & Liaison will share redacted version of minutes w/committee



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			<p>confidential info redacted</p> <p>5. Committee minutes as they are confirmed – <u>all names</u> (including participation list for each mtg) redacted and any confidential info redacted (APC, Fac Council are closed sessions, therefore minutes will <u>not</u> be posted to website.)</p>		
■	15	Sharing & discussing other relevant issues		<ul style="list-style-type: none"> - Liaison shared news about potential new OHSU Provost - DEIC member shared their positive experience participating in the “Creating an antiracist syllabus training” offered in the SPH by OHSU’s OII 	Moving forward agenda requests to be submitted 2 weeks prior to next meeting
■		Closing & Thanks			

Next DEIC Meeting: December 2nd 1-2PM