



SCHOOL OF
PUBLIC HEALTH

SPH Research Committee
March 2022 Meeting
Confirmed Minutes

March 31, 2022
Meeting started at: 10:00am
Location: Zoom

Attendees

	Representing	Member
1	OHSU	[REDACTED]
2	PSU	[REDACTED]
3	OHSU	[REDACTED]
4	PSU	[REDACTED]
5	OHSU	[REDACTED]
6	OHSU	[REDACTED]
7	OHSU	[REDACTED] - Chair

Non-Voting Members Present: [REDACTED] – Taking minutes

Ex-Officio Members Present: N/A

Members Absent: [REDACTED]

Agenda Item	Discussion & Documents	Action
Welcome and Announcements [REDACTED]		
Review of minutes from February's meeting [REDACTED]	(Link to minutes)	<ul style="list-style-type: none"> Minutes Approved
Catalyst Awards Reviews [REDACTED]	<ul style="list-style-type: none"> Applications due 5/1/2022 <ul style="list-style-type: none"> There have been 2 applicants indicating they will apply. [REDACTED] has the tentative title and will share it with the committee. Reviewer selection process <ul style="list-style-type: none"> Suggested using affiliate faculty as reviewers. Will need to retrieve list of affiliate faculty. Review timeframe: Aiming to have responses back by the end of May, early June. Reviewers will be compensated. Review Matrix <ul style="list-style-type: none"> [REDACTED] has template copies that the committee can use as a starting point. Collate reviews and circulate to the committee for feedback Including master's degree students <ul style="list-style-type: none"> Student involvement may be a challenge but valuable for the future vision. Reach out to SLC for feedback - Committee is meeting at the end of April. 	<ul style="list-style-type: none"> [REDACTED] will send out a reminder about the Catalyst Award. [REDACTED] will share the matrix templates with the committee. [REDACTED] will create a process for the SLC to review.



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	<ul style="list-style-type: none"> ▪ Will need to determine the time commitment for the SLC. 	
Defining Research Expertise (██████)	<ul style="list-style-type: none"> • How to define “research” faculty in SPH? <ul style="list-style-type: none"> ○ Keywords ○ Take an existing list such as the APHA • How to define/disseminate areas of expertise for School and Faculty? <ul style="list-style-type: none"> ○ Areas of expertise ○ Research of interest – Primary methodology ○ Qualtrics survey to collect data <ul style="list-style-type: none"> ▪ What organizations are you a member of? ▪ Areas of expertise ▪ Research of interest – Primary methodology ▪ Policy related ○ Are there any characteristics of your work that were not listed? 	<ul style="list-style-type: none"> • The ██████ will develop Qualtrics Survey.
SPH faculty for Award Nomination Ideas (██████)	<ul style="list-style-type: none"> • Nominating colleagues for internal and external awards • See attached document 	
Additional Topics/Areas for Research Committee to pursue into next AY (██████)	<ul style="list-style-type: none"> • SPH. Faculty Awards will be an ongoing agenda item. • Medical Research Funding Award 	<ul style="list-style-type: none"> • ██████ will send info to Admin Support to add Medical Research Funding Award to the SPH Faculty awards list.
Meeting Wrap Up (██████)		

Meeting Closure The meeting concluded at 11:30am

Next Scheduled Meeting: April 19, 2022 1:30 – 3:00pm