



OHSU-PSU Academic Policy and Curricula Committee

APCC Meeting Minutes

Wednesday, December 15, 2021

10:00am – 12:00pm

Webex

Attendees Present:

	Member Name	Yes	No	Note		Student Name	Yes	No	Note
1.	Lisa Marriott *Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>		19.	Christina Jaderholm, PhD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
2.	Rick Dozal-Lockwood *co-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>		20.	Nora Jameson, MPH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3.	Meike Niederhausen	<input checked="" type="checkbox"/>	<input type="checkbox"/>		21.	Mary Vest	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4.	Priya Srikanth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		22.	Laura Jacobson, PhD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5.	Alison Martin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	excused		<b>Ex-Officios / Guests</b>	<b>Yes</b>	<b>No</b>	<b>Note</b>
6.	Neal Wallace	<input checked="" type="checkbox"/>	<input type="checkbox"/>		23.	Rick Johnson, Dean Liaison, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Joined at 10:41am
7.	Brad Wipfli	<input checked="" type="checkbox"/>	<input type="checkbox"/>		24.	David Bangsberg, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Joined at 10:41am
8.	Nicole Browning	<input checked="" type="checkbox"/>	<input type="checkbox"/>		25.	Lynne Messer, ex-officio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9.	Rochelle Fu	<input checked="" type="checkbox"/>	<input type="checkbox"/>		26.	Liana Winett, ex-officio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10.	Lynn Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>		27.	Belinda Zeidler, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11.	Tawnya Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		28.	Dawn Richardson, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Phone call-in, left 10:35am
12.	Liz Waddell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Left at 10:46am	29.	Rachael Godlove	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13.	Jill Rissi	<input type="checkbox"/>	<input checked="" type="checkbox"/>		30.	Kevin McLemore	<input type="checkbox"/>	<input type="checkbox"/>	
14.	Sherril Gelmon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Phone call-in	31.	Rachel Pricer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
15.	Cara Eckhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>		32.	Beth Bull	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
16.	Betty Izumi	<input checked="" type="checkbox"/>	<input type="checkbox"/>		33.	Josh Hodsden	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
17.	Alex Foster	<input type="checkbox"/>	<input checked="" type="checkbox"/>	excused	34.	Laura Ehrlich	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
18.	Sarah Andrea	<input checked="" type="checkbox"/>	<input type="checkbox"/>		35.	Anne Herman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Agenda Item	Discussion	Action
Vote on November Minutes	Wallace moved to approve the November Minutes and Marshall seconded. No abstentions. No oppositions. Minor edit to November meeting: Sarah Andrea was present at the meeting.	November Minutes motion APPROVED.



Professional Development Corner	Chair listed the curricular items for consent vs full agenda for curricular review considerations as committee prepares to vote.	
Graduate Curricular Items & Voting	<p>MPH consent agenda items:</p> <ul style="list-style-type: none"> <li>Course description changes: BSTA 512/612 (Linear Models); BSTA 516/616 (D&amp;A Survey); Nguyen</li> <li>Course title: ESHH 530 (Environmental Health Chemistry to Env. &amp; Occup. Health Chem; Tra tnyek)</li> </ul> <p><b>Wallace moved to approve the consent agenda items for BSTA 512/612, BSTA 516/616, and ESHH 530 and Gelmon seconded. No abstentions. No oppositions.</b></p> <p>Full agenda (discussion and vote):</p> <ul style="list-style-type: none"> <li>New elective: HSMP 585/685 (Implementation Science in Health Systems; Wallace)</li> </ul> <p><b>Gelmon moved to approve HSMP 585/685 and Dozal-Lockwood seconded. No abstentions. No oppositions.</b></p> <p>Gonzalez's courses PHE 580, PHE 581, and PHE 582 were moved off the agenda because more work was needed before these courses could be voted upon by members at this current meeting.</p>	<p><b>Consent agenda items BSTA 512/612, BSTA 516/616, and ESHH 530 motion APPROVED.</b></p> <p><b>HSMP 585/685 motion APPROVED.</b></p>
Undergraduate Curricular Items & Voting	<p>Undergraduate consent agenda items:</p> <ul style="list-style-type: none"> <li>Undergraduate Program: Applied Health &amp; Fitness (Zeidler/Miller) <ul style="list-style-type: none"> <li># credits and course requirements: BA/BS Applied Health degree</li> <li>Course title &amp; description: PHE 446U (Community Health... to Health Equity &amp; Social Justice; Miller)</li> <li>Course title: PHE 421 (Health Coaching Strategies/Miller)</li> </ul> </li> </ul> <p><b>Gelmon moved to approve PHE 446U, PHE 421, and the undergraduate consent items for Applied Health &amp; Fitness, and Marshall seconded. No abstentions. No oppositions.</b></p> <p>Full agenda (discussion and vote):</p> <ul style="list-style-type: none"> <li>New required course: PHE 324 (Health Coaching Foundations/Browning)</li> </ul> <p>Discussion on what "the rest is coming" meant and in real-time that was removed to indicate that this is a complete submission.</p> <p><b>Wallace motioned to approve PHE 324 with the amendment to add the required Title IX items, and Izumi seconded. No abstentions. No oppositions.</b></p>	<p><b>PHE 446U, PHE 421, and the undergraduate consent items for Applied Health &amp; Fitness motion APPROVED.</b></p> <p><b>PHE 342 (with amendment to add the required Title IX items) motion APPROVED.</b></p>



Announcement: Stipend Policy plan for January	This policy, which was introduced last month by ADAA Johnson, is being driven by OHSU provost office for all schools to meet this obligation of collective bargaining. It is to address how stipends are managed for OHSU PhD students who are OHSU-funded and who have OHSU advisors. The intent was to discuss and vote today but issues arose and thus a decision was made to postpone it until next meeting.	
Closing the Loop: OHSU Assessment Council & OHSU IPE	<p><u>OHSU Assessment Council update:</u> With the announcement of the 2 assessment and reporting deadlines, Marriott took our concerns and raised them back to that group. Other schools also felt the extra pressure and burden and therefore the Assessment Council is going to do an opt-in process for those who want to do 2-part reporting. Simply put, things are the same as they were previously.</p> <p><u>OHSU IPE:</u> The OHSU Curricular committee shut down due to the Chair leaving and the group is now absorbed within the OHSU IPE steering committee. Concerns have finally been heard and across schools now, there will hopefully be a schedule of who is offering courses so students know in advance (more than just the next term being shown). There is still no discussion about compensation structure for implementing this.</p>	
Assessment & Evaluation Update	No major updates on this but more on this topic in January or February meeting.	
Looking forward: January plans & items	<p>For future upcoming items, we will discuss more about Bylaws and Policy items. Reminder that <b>March 25<sup>th</sup></b> is when we submit our <b>final CEPH Self-Study report (!)</b> and <b>April 25 – 27<sup>th</sup> is our site-visit</b> (Program Directors may want to hold those dates on calendars).</p> <p>11:30am Meeting Adjourned.</p>	