



OHSU-PSU Academic Policy and Curricula Committee

APCC Meeting Minutes
Wednesday, May 11, 2022

10:00am – 12:00pm

Webex

Attendees Present:

	Member Name	Yes	No	Note		Student Name	Yes	No	Note
1.	Lisa Marriott *Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>		18.	Annette Crawford, PhD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2.	Rick Dozal-Lockwood *co-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>		19.	Nhu Hong Le, Undergraduate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3.	Meike Niederhausen	<input checked="" type="checkbox"/>	<input type="checkbox"/>		20.	Candace Joyner, PhD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4.	Priya Srikanth	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
5.	Alison Martin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			Ex-Officios / Guests	Yes	No	Note
6.	Neal Wallace	<input checked="" type="checkbox"/>	<input type="checkbox"/>		21.	Rick Johnson, Dean Liaison, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7.	Brad Wipfli	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Excused	22.	David Bangsberg, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8.	Nicole Browning	<input type="checkbox"/>	<input checked="" type="checkbox"/>		23.	Lynne Messer, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9.	Rochelle Fu	<input checked="" type="checkbox"/>	<input type="checkbox"/>		24.	Liana Winett, ex-officio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10.	Lynn Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>		25.	Belinda Zeidler, ex-officio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11.	Tawnya Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		26.	Dawn Richardson, ex-officio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12.	Sarah Andrea	<input checked="" type="checkbox"/>	<input type="checkbox"/>		27.	Kevin McLemore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13.	Jill Rissi	<input checked="" type="checkbox"/>	<input type="checkbox"/>		28.	Rachel Pricer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14.	Sherril Gelmon	<input checked="" type="checkbox"/>	<input type="checkbox"/>		29.	Beth Bull	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
15.	Cara Eckhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>		30.	Josh Hodsden	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
16.	Betty Izumi	<input checked="" type="checkbox"/>	<input type="checkbox"/>		31.	Laura Ehrlich	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
17.	Alex Foster	<input type="checkbox"/>	<input checked="" type="checkbox"/>	excused	32.	Anne Herman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
					33.	Theo Caldwell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
					34.	JP Welch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Agenda Item	Discussion	Action
Vote on April Minutes	Dozal-Lockwood moved to approve the February Minutes and Fu seconded. Dozal-Lockwood, Izumi, Srikanth, Niederhausen, and Martin abstained. No oppositions.	April Minutes motion APPROVED.
Academic Dean Update	Interim Dean Johnson gave update on re-accreditation process; SPH is moving forward in preparing response for CEPH report (October). Eight competencies were partially met and SPH will clarify those items. Policy	Discussion in June

	<p>development process is in progress (new procedures described in May APCC folder); will bring revised policy to June meeting.</p> <p>Dean's office personnel – Academic affairs coordinator position description is being posted; Executive specialist position will be open soon; Web/IT position had a failed search; restarting that process.</p> <p>APCC discussion centered around course approval process.</p>	
Accreditation Closing the Loop	<p>Accreditation assessment was discussed in the context of layers and assessments. There is a desire to revisit how pieces all fit together moving forward. Retreats were suggested to provide intense group work time around key areas. Rissi and Gelmon talked about integration of CAHME and CEPH competencies. In January 2023, SPH will be told by CEPH about the period for which we will be re-accredited. This will help guide the time frame for proposing changes.</p>	
Virtual APCC Handbook	<p>There is a desire to have the handbook on the Academics tab of the public SPH website; that would be the landing place for materials; more information will be behind the scenes on the intranet.</p> <p>APCC Chair introduced and went through a webpage created to hold all of APCC materials and information; thereby serving to streamline the APCC onboarding as well as following updates to curricular, policy, and general processes. A mock-up was shown, which is not an official webpage for APCC but is an example of a place to house all the APCC information, structure a potential site to make the committee function more efficiently, be more transparent, and to share what APCC is working on.</p> <p>It was recognized that administrative help will be needed to support these efforts (e.g., help posting materials, creating web structures); therefore, activities are postponed until these positions are hired.</p>	Postponed until Fall
Leave of Absence	<p>Vote was postponed to the June 2022 APCC meeting</p>	Vote in June
Doctoral Degree Progress	<p>There was discussion around inequities that exist for full-time vs part-time in terms of time to completion. May take 5 years for coursework (for example, more time than currently allotted in policy). Doctoral program directors will be meeting in coming month to discuss time to degree. There may be discussion with both provosts. Will return in June meeting for discussion and potential vote.</p>	Vote in June
APCC Chair-elect for AY22-23	<p>Discussion around roles and responsibilities for the position. Will likely be OHSU personnel since chair position goes back and forth between OHSU and PSU; Outgoing APCC Chair Marriott was OHSU personnel.</p>	Vote in June
Assessment & Evaluation	<p>Student survey opening May 10. SPH-level feedback from Assessment Council was received; MS Biostatistics won 2022 Assessment Award for Stakeholder and Data Engagement. Ongoing work relates to alignment across schools and competencies. Evidence of learning and impact framework was added in 2021-2022 (replacing Moore's levels). SPH will need to look at assessment activities from assessment lens, including how the program/school is using data to inform equity gaps.</p>	

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Curriculum 600-level section of HIV/AIDS Epi	Varley introduced course, previously a 500-level, to be dual 556/656 course. Activities for different level students was described. No required textbook. General discussion. Vote expected in June meeting.	Vote in June
Depart	Concluded meeting before noon	