



OHSU-PSU Academic Policy and Curricula Committee

APCC Meeting Minutes

Wednesday, October 13th 2021

10:00am – 12:00pm

Webex

Members Present:

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| 1. Lisa Marriott, *Chair (OHSU) | 8. Alison Martin (OHSU) |
| 2. Rick Dozal-Lockwood, *Chair-elect (PSU) | 9. Rochelle Fu (OHSU) |
| 3. Meike Niederhausen (OHSU) | 10. Sherril Gelmon (PSU) |
| 4. Brad Wipfli (PSU) | 11. Betty Izumi (PSU) |
| 5. Lynn Marshall (OHSU) | 12. Elizabeth Waddell (OHSU) |
| 6. Tawnya Peterson (OHSU) | 13. Priya Srikanth (OHSU) |
| 7. Jill Rissi (PSU) | 14. Cara Eckhardt (PSU) |

Non-Voting Members Present: Laura Jacobson (PhD student), Nora Jameson (MPH student)

Ex-Officio Members Present: David Bangsberg (Dean), Rick Johnson (Associate Dean), Lynne Messer (Assistant Dean), Liana Winett (Associate Dean), Belinda Zeidler (Assistant Dean)

Guests Present: Kevin McLemore, Rachael Godlove, Beth Bull, Josh Hodsden, Rachel Pricer

Members not in attendance: Nicole Browning (PSU), Neal Wallace (PSU), Alex Foster (OHSU, excused)

Agenda Item	Discussion	Action
Welcome Committee Members	Meeting called to order at 10:00am. Chair Marriott introduced goals for today's meeting regarding: Professional development around APCC process and teeing up important items for discussion to hand over to subcommittees for ongoing work. Chair Marriott reviewed Robert's Rules of Order with committee to use as guidance moving forward.	



Vote on September Minutes	<p>Chair Marriott clarified Minutes motion procedures with committee using Robert's Rules of Order as a guide. If edits are minor, making a new motion is not necessary if the mover and secondary accepts the minor amendments. Minor corrections to September Minutes are as follows:</p> <ul style="list-style-type: none"> - Attendees list: Browning should be listed as PSU faculty, and Niederhausen was not absent (she left at 10:30am) - Amend the wording to instead say: "APCC subcommittee can be beyond APCC membership." <p>Marshall made a motion to approve the Minutes of the September meeting and Dozal-Lockwood seconded. No oppositions. No abstentions. Unanimous approval.</p>	September Minutes corrected and motion APPROVED.
APCC Handbook Discussion and Activity	Feedback on what processes or APCC items are unclear were collected via chat and Jamboard among the committee. These items to be shared for APCC handbook development and to support professional development in future meetings.	
Academic Dean Update	AD Johnson provided an informational update regarding winter quarter modality and student responses about in-person vs remote learning. Instructional faculty will also be surveyed for their preference. AD Johnson provided an update regarding the SPH Bylaws where faculty will have an opportunity to view and give feedback.	
Midterm Course Evaluation	<p>Discussion and feedback on midterm course evaluations were collected via chat and Jamboard among the committee. Feedback was collected on the following considerations:</p> <ul style="list-style-type: none"> - Policy considerations - Curricular and Implementation considerations 	
Pedagogy Roundtable	<p>Feedback on how to improve pedagogy were collected Jamboard among the committee.</p> <p>Discussion about annual student survey, how to be more transparent to students about ways we use their feedback, and how to improve feedback structures and pedagogy.</p>	
Curricular Discussion: IPE Courses & Process	<p>Feedback on IPE courses and process were collected via chat and Jamboard among the committee.</p> <p>Discussion on how to develop more IPE courses to help meet curricular needs for our students. A goal is to have a group of faculty to work on creating these IPE courses.</p>	
APCC Subcommittees	Chair Marriott gathered who might be interested or know of someone who might be interested to join the Policy subcommittee and/or the Curriculum subcommittee. Individuals listed themselves on Jamboard for which subcommittee they might be interested in helping with. Suggestion to announce subcommittee	



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	<p>opportunities in next All Faculty & Staff meeting to help distribute the level of service and/or see who else might be interested, outside of APCC and PDs.</p> <p>To Note: individuals do not need to be an APCC member or faculty to join subcommittees.</p> <p>11:58am Meeting Adjourned.</p>	
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