

**SPH Research Committee
October Meeting
Confirmed Minutes**

Tuesday, October 25, 2022
Meeting started at: 10:30am
Location: Zoom

Attendees

	Representing	Member
1	OHSU	[REDACTED]
2	OHSU	[REDACTED]
4	OHSU	[REDACTED]
5	OHSU	[REDACTED]
6	OHSU	[REDACTED]
7	OHSU	[REDACTED]
8	OHSU	[REDACTED]
9	OHSU	[REDACTED]

Non-Voting Members Present: [REDACTED] – Admin
Ex-Officio Members Present: N/A

Members Absent: N/A

Agenda Item	Discussion & Documents	Action
Welcome and Announcements ([REDACTED])	Each member took a couple of minutes to introduce themselves and their roles.	
Review of minutes from June’s meeting ([REDACTED])	(Link to minutes)	Approved
Updates to Cluster Hire ([REDACTED])	<ul style="list-style-type: none"> In the process of getting requisite approvals. Next step will be going to OHSU HR for an exception approval to hire faculty. 2 OHSU positions – everything has been submitted and waiting to hear back. 2 PSU positions – [REDACTED] spoke with [REDACTED] about synergies between the two groups. He suggested the possibility of some of faculty teaching ethnic studies or gender studies because it might be attractive to potential new hires. [REDACTED] is going to send [REDACTED] language to add to the PD surrounding teaching. The Search Committee has been formed are scheduled to meet on November 8, 2022. Hoping to have someone start September 1, 2023. 	
Improvements to SPH research visibility on the public website ([REDACTED])	<p>Status of the Website Developer Position</p> <ul style="list-style-type: none"> The position is posted but the school currently has one person making minor changes. Major changes will have to wait until the new hire is made. <p>What improvements should we make to our Research visibility? And what activities can this committee do help?</p> <ul style="list-style-type: none"> Suggested websites list 	

	<ul style="list-style-type: none"> • Committee will start working on finding other sites/links that are similar to our school. Websites that reflect what faculty and students are working on. • Suggestions to add to website for future website developer: <ul style="list-style-type: none"> ○ Issues with getting faculty to update profiles. Will need to identify exactly which faculty profiles, OHSU has several profile options (school profile pages, individual profile pages). [REDACTED] will try to get as much information on the process to bring back to the committee. ○ Highlighting student research <ul style="list-style-type: none"> ▪ This can possibly be on the upper banner of the website. ○ When students are searching schools, they are looking at “Who can I work with? What do people do? Who can I talk to about this?” It should be easy to navigate and find who you are looking for. ○ The Research Expertise buckets on the website are not built out. Committee could get people to self-identify their areas of expertise or categories they fit under and link to their profile with projects. ○ Last year the committee spoke of putting together a survey to help people self-identify. The committee will need to create the survey within the next month and a half. APHA-List 	
<p>Supporting students in research ([REDACTED])</p>	<p>How do Research Committee members financially support students? What are the major barriers to student participation in research – undergraduate, graduate, MPH? Suggestions for us to better understand the various models currently used across the SPH?</p> <p>Student-led grant applications, T32 ideas, diversity supplements, philanthropy, student workers</p> <ul style="list-style-type: none"> • [REDACTED] <ul style="list-style-type: none"> ○ Has offered the stipend. Tuition came mostly from grants, sometimes the SPH would support some of the students to get them through. Has three students working in the lab at an hourly wage. • [REDACTED] <ul style="list-style-type: none"> ○ Posts ad hoc student worker or entry level bio-stat positions that are funded with research dollars. • [REDACTED] <ul style="list-style-type: none"> ○ Posts ad hoc student worker or entry level bio-stat positions that are funded with research dollars. • [REDACTED] <ul style="list-style-type: none"> ○ Mostly using student workers but having problems paying anything more than minimum wage and does not include any benefits. Also uses practice experience students. They don’t receive pay but will most often offer to pay for something else such as a conference. • [REDACTED] 	<p>[REDACTED] to send [REDACTED] the language used in the charter. [REDACTED] will circle back next month.</p> <p>[REDACTED] review Kickstarter application and make suggestions on how we might add students to it.</p> <p>[REDACTED] to collect all the suggestions given today and share with the committee next month.</p>

	<ul style="list-style-type: none"> ○ PhD students: Ad hoc 1:1 basis as people apply and works to get a stipend through grants. There is usually a tuition waiver (the tuition waver is a tuition remission from the Dean’s office). To bridge time or transition further, he’ll try hire them as an employee. ○ For Masters & PhD students: Finds some sort of research fellowship funding for them, and also, for the PhD students, if they're with him for longer, he’ll try to get them fellowships where they can't build their own research ideas and get their own funding. Some of the students, if they're around longer, he will work to hire them as an employee, as a research assistant, or associate to bridge time or if there's somebody who's looking to transition further. • [REDACTED] <ul style="list-style-type: none"> ○ At last year's Student funding meeting, there was talk of “what if we got rid of the GRA and just had more money that can pay the tuition?” At the PhD level, there are a lot of people that have jobs that are trying to do this in addition. Most students don't have the capacity to take on another point 3 job and so then that money's not really available to them. • [REDACTED] <ul style="list-style-type: none"> ○ Charter trusts – anyone in the school can apply. • [REDACTED] <ul style="list-style-type: none"> ○ Add student and extend the Kickstarter – come up with a process for an application. ○ Conference funding – this would be covered with the Kickstarter – timeline?? Jodi will come back on some language and find out what this funding would look like. <p>Can we put together a list of research opportunities and who can own it? Can we add this to the student newsletter?</p> <ul style="list-style-type: none"> • [REDACTED] can reach out to the student affairs team – but can also work with [REDACTED] and look at the notes and create a list and bring it back to the next meeting. 	
Discussion of other priority items for upcoming meetings ([REDACTED])	<ul style="list-style-type: none"> • SharePoint site for the committee • Faculty Survey • Research retreat 	Chair will create a SharePoint/Team Site for RC and share with committee.
Meeting Wrap Up ([REDACTED])		

Meeting Closure: The meeting concluded at 12:00PM
Next Scheduled Meeting: November 22, 2022 10:30AM – 12:00PM