

Student Affairs Committee Meeting Agenda

Date: October 27, 2022

Facilitator: [REDACTED]

Note-taker: [REDACTED]

Present: [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED]

Not Present: 2 not present – waiting on info

Guests:

ANNOUNCEMENTS:

Time	Issue/agenda item	Discussion	Decisions	Follow-up/Action Items
9:30	Introductions and Roles with committee members and support/liaisons	<i>Intros and roles described, [REDACTED] mic not working – [REDACTED] to laise w/Dean’s Team and provide SA insight [REDACTED] mic not working.</i>	<i>Use Zoom for next meeting</i>	
9:45	Approve June minutes	[REDACTED] does not have June minutes. [REDACTED] to try to find the June minutes. One Drive – spreadsheets, database		Ask [REDACTED] to see if she has June minutes
9:50	Review and discuss SAC’s mandate from Senate	Next time		

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10:00	<p>Student Recognitions (Shout Outs)</p> <ul style="list-style-type: none"> - Review progress from last year - Discuss potential changes to overall plan - Organize roles for establishing flow of work 	<p>■ keep process through academic year, but isn't set up for assessment</p> <p>■: divide but who does this?</p> <p>■ survey data should be pulled by ■?</p> <p>Data goes to Qualtrics database Though OneDrive... no access to current database for PSU based accounts. ■ is going to try to get into the database</p> <p>■ has some understanding of how this works</p> <p>■ to put into newsletter</p> <p>Can we put the categories of recognition into the newsletter more regularly?</p> <p>■ has experience running and managing a process If help creating one is needed</p> <p>Consensus is moving towards quarterly recognition</p> <p>Today we can delegate who is going to do what</p> <p>■ what is the plan for</p>	<p>2 jobs:</p> <p>1) Accessing the data, after student confirmation send data to ■ for publication ■ and ■ to do this</p> <p>2) Communicating with students re: permission, etc. – ■ to do this</p> <p>Define a timeline for doing this: recognitions due, student permission due, etc.</p> <p>■ can take care of it as the nominations come in. (rolling basis)</p> <p>Net time: let's talk about outreach, how we solicit nominations...</p> <p>■ incorporate nominations into</p>	

		<p>announcing? ■ end of term ■ students might not have bandwidth for this; how about announcements in first week of following term.</p> <p>■ no objection to this – spring let’s not delay announcements, but fall term let’s wait until winter/January</p>	<p>timeline ■ suggested for Fall term January public recognition</p>	
10:20	<p>Connection Initiative</p> <ul style="list-style-type: none"> - Introduce concept and discuss next steps - Consider roles of committee members in getting started 	<p>History: conversation need to connect UG students, in person events turned to brown bags.</p> <p>■ will share cocurricular opportunity spreadsheet</p> <p>■ needs to be involved in conversation re: alumni relations. Working on great ideas and could.</p> <p>Launching Alumni newsletter. The goal is better alumni engagement.</p> <p>Table this until Nov/Dec until we can get student recognitions underway.</p> <p>Invite alumns to talk to current students</p>		
10:30	Close	<p>■ history of why ■ is on this committee. Used to be</p>		

		<p>with APCC and was decided at end of last AY to move to SAC instead of APCC. (which should be policy focused not catch-all)</p> <p>■ is driving this from a student perspective rather than institutional by being at ■</p> <p>Needs 2 things:</p> <ol style="list-style-type: none">1) Discussion of English proficiency requirements for those who have degrees outside of US. Currently accept TOFEL and (IELTS/WES?), PSU accepts Duolingo which costs less and needs to be approved by committee about what works best. ■ to present information, etc. on this. Several schools within SOFAS utilize Duolingo, but it isn't consistent across all schools. Proposal is to add Duolingo to what we accept as an option... not to change to it or to not require English proficiency. This will be ■ making a recommendation and presentation and Committee hopefully approving it. ■ has concern that Duolingo doesn't provide strong enough information re: proficiency for reviewers, however other options also are not there as <p>Timeline: presentation in winter or spring for next cycle based on timeline for application</p>		
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		<p>requirements, etc.</p> <p>■ can do all options in one presentation or separate the options if that is easier to digest.\</p> <p>■ it would be better to sequence this in March and April because our meetings are only one hour. Likes idea of breaking them up so we can formulate different responses.</p> <p>■ does review</p> <p>■ is looking for application reviewers</p> <p>Can we find a time to meet?</p> <p>■ – how regularly do you want to attend?</p> <p>■ Yes when relevant (eg: student recognitions) – send agenda in advance and then will decide</p> <p>■ and ■ will be at all meetings</p> <p>For next time: ■ and ■ to publish meeting on Zoom</p> <p>Should we have standing meeting? YES</p> <p>Do we need quorum? Unsure – it</p>		
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		<p>isn't in the bylaws.</p> <p>█ to send poll to everyone to find a regular meeting time</p> <p>█ to send all shared documents via email</p> <p>█ to figure out where we can share this stuff – might be in SharePoint?</p> <p>█ if it doesn't involve proprietary info or student specific info, we can share in Google Drive in a shared drive if that is easier. █ at █ is very helpful with support in shared drives and FERPA, etc.</p>		
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