



OHSU-PSU Academic Policy and Curricula Committee

APCC Meeting Minutes

Wednesday, December 7, 2022

10:00am – 12:00pm

Zoom: [Redacted]

Attendees Present:

	Voting Member Name	Attended?	Note		Student Name-	Attended?	Note
1.	[Redacted]	<input type="checkbox"/>		17.	[Redacted]	<input type="checkbox"/>	
2.	[Redacted]	<input type="checkbox"/>		18.	[Redacted]	<input type="checkbox"/>	
3.	[Redacted]	<input type="checkbox"/>		19.	[Redacted]	<input type="checkbox"/>	
4.	[Redacted]	<input type="checkbox"/>		20.	[Redacted]	<input type="checkbox"/>	
5.	[Redacted]	<input type="checkbox"/>		21.	[Redacted]	<input type="checkbox"/>	
6.	[Redacted]	<input type="checkbox"/>		22.	[Redacted]	<input type="checkbox"/>	
7.	[Redacted]	<input type="checkbox"/>		23.	[Redacted]	<input type="checkbox"/>	
8.	[Redacted]	<input type="checkbox"/>			Ex-Officios / Guests		
9.	[Redacted]	<input type="checkbox"/>		24.	[Redacted]	<input type="checkbox"/>	[Redacted]
10.	[Redacted]	<input type="checkbox"/>	[Redacted]	25.	[Redacted]	<input type="checkbox"/>	[Redacted]

11.	[REDACTED]	[REDACTED]		26.	[REDACTED]	[REDACTED]	[REDACTED]
12.	[REDACTED]	[REDACTED]		27.	[REDACTED]	[REDACTED]	
13.	[REDACTED]	[REDACTED]		28.	[REDACTED]	[REDACTED]	
14.	[REDACTED]	[REDACTED]		29.	[REDACTED]	[REDACTED]	
15.	[REDACTED]	[REDACTED]		33.	[REDACTED]	[REDACTED]	
16.	[REDACTED]	[REDACTED]		31.	[REDACTED]	[REDACTED]	
				32.	[REDACTED]	[REDACTED]	
				33.	[REDACTED]	[REDACTED]	
				34.	[REDACTED]	[REDACTED]	
				35.	[REDACTED]	[REDACTED]	
				35.	[REDACTED]	[REDACTED]	
				36.	[REDACTED]	[REDACTED]	

Agenda Item	Discussion	Action
Welcome	<p>[REDACTED] noted that this APCC meeting was happening on the same day as Practice Experience Presentations.</p> <p>Will review future dates to make sure that APCC meetings do not occur on the same day as presentations in the future. Ask Andrew to share in advance.</p>	<p>Review future PEP dates to make sure that APCC meetings do not occur on</p>

	Spring Term: PEP often spans 3 days (M,T,W)	the same day—ask Andrew to share in advance.
Vote on November Minutes	<p>████ moved to vote on November minutes. █████ seconded. 1 Abstain.</p> <p>Approved 12 yes. 1 Abstain. 0 Objections.</p>	November Minutes Approved.
Consent Agenda	<p>A few disagreements regarding the name change for CPH523/623. █████ proposed to move item into the proposed program change discussion instead of keeping on the consent agenda. APCC Agreed.</p> <p>████ motioned to approve consent agenda but remove 523/623 course by █████. █████ seconded. No objections. No abstentions.</p> <p>Revised Consent Agenda Approved. CPH523/623 moved to Proposed Program Change Discussion.</p>	Consent Agenda Approved

Proposed Program Changes

Review 10:30-11am

CPH 523/623: [redacted] requested we ask DT for course direction. How specific do we want to be to make sure that it is aligned. Not just the title, but the course description is focused on Northern Thailand, which makes it too specific on course description. Want flexibility regardless of the community with whom they work. Proposal also has detailed changes in the syllabus. Don't want to set precedent of needing to approve these kinds of course changes.

Is it changing the course objectives? If not and they're reaching the same competencies, then we don't need to approve.

Current Title: CPH523: Primary Health Care and Health Disparities: Global Perspectives and Program Development (Offered in the Spring)

Next steps: **Don't need to vote.** [redacted] **will communicate feedback regarding title to the instructors.**

BSTA 526 New Course Proposal: This course has been offered for last 3 years as BSTA 504 but it is more of a generic course. After 3 years, the course has matured and needs to be independent. There is an instructor in place for this course.

[redacted] motioned to approve BSTA 526. [redacted] seconded.

Course BSTA 526 approved. No abstentions or objections.

CPH 515/ESHH 515: Proposal: Change Ownership of CPH 515 Geographical Information Systems for Public Health from PHP over to ESHH as a lot of ESHH students need electives. Additionally, there is more interest from ESHH students. Taught by SPH alum and will continue teaching this course. Important to keep online asynchronous to keep option available for CPH students. Offered once per year.

[redacted] motion to approve CPH515/615-ESHH 515/615. [redacted] seconded.

CPH 515/ESHH 515 approved. No objections or abstentions.

Community Health PhD: This course change is in response to CEPH. Add HSMP 674 as Prerequisite for PhD students without MPH.

1. We propose to add a prerequisite (HSMP 674, Health Systems Organization) for students who enter the Community Health PhD Program with a graduate degree other than a Master of Public Health

CPH 523/623: [redacted] **will communicate course title/description feedback to instructors.**

BSTA 526 Course Proposal Approved.

CPH 515-615/ESHH515-615 course proposal Approved.

2. We propose to correct and update the language in the program guide. We propose to update the course prerequisite list to require “EPI 612 Epidemiology I” instead of “PHE 530 Epidemiology I.”
3. Correction to program guide: We propose to correct and update the language in the program guide to remove language about accepting students into the doctoral program without a graduate degree.

Administratively, Pre-requisites should be done before students come in. If they haven't done, then it is a requirement that can or cannot be transferred in.

Next steps: [REDACTED] will make adjustments and then send to [REDACTED] to review. Will send out revised proposals to APCC by 12/12. APCC will vote electronically. Due date: vote no later than 12/15.

CPH 527-627: OLD: Epidemiology of Disease. NEW: Applied Epidemiology. Never been approved for PSU; submitting as a new course for PSU. Eric Hall is the instructor of this course.

OLD: Using case study methodology, this course will explore disease and disability and the epidemiologic methods used in their study, prevention and control. Students will understand disease states from cultural, population and systems perspectives and will examine prevention and control in terms of the biological sciences as well as sociologic, cultural and political mechanisms.

NEW: This course will utilize epidemiologic methods and frameworks to explore patterns of disease, disability and other public health issues with an emphasis on epidemiologic findings and surveillance as a tool for resource allocation, policy development, and health reform. Students will examine public health systems and practice the application of epidemiologic tools to better understand prevention and control of communicable diseases in diverse populations.

[REDACTED] motioned to approve course change proposal 527-627. [REDACTED] seconded.

CPH527/627 approved. No abstains or objections.

**HSMP 674 and EPI 612:
Brad and Cara to revise
and have Laura review.
Updated proposal will be
sent to APCC by 12/12.
Vote to take place
electronically 12/15.**

**CPH527/627 Course
Proposal approved.**

Continuous Enrollment Policy

Last month we voted to approve the application of the Continuous Enrollment policy concept for OHSU. Dean Liaison met with OHSU leadership to discuss the proposal.

Moving forward we need to provide very good arguments that he can take to [redacted] and [redacted]. If they agree, then it goes to OHSU Board of Directors. Process can take 1.5-2 years to implement if approved.

Barriers: [redacted] aren't concerned over the differences between OHSU and PSU; OHSU leadership worries that there will be tuition loss from OHSU.

Part of the argument should be that OHSU students are different.

This may be low priority for GRU approval because the change would only impact students who aren't part of the GRU. Those who are in GRU, have their funds covered. Students who aren't funded are not part of the GRU.

Option to ask change to cover all OHSU or just for SPH students. Proposing for all SPH would be less financial burden to OHSU. But applying to all is less burden for finance office.

[redacted] noted applying the change only to SPH could be framed as a test pilot. At PSU, how tuition is paid doesn't matter whether it is out of pocket or grant funding. Either way, whoever is paying, is saving money with the current policy. This would be the same at OHSU meaning the GRU would be impacted if they didn't have to pay as much on behalf of a student. How we frame the funding portion and how we can spread the resources is important.

Need Student Leadership to advocate for this change.

Currently, there aren't any SPH students involved with GRU. [redacted] sent email to students a few weeks ago to get involved in GRU and/or send their concerns for the renegotiation process to them. Unsure if anyone has as of yet.

[redacted] is GRU OHSU rep and receptive of student issues.

Next steps: [redacted] to connect with [redacted] and PD's to prep some kind of document proposal.

will connect with

[redacted] and the PD's to prep a proposal.

<p>Policy Status Update</p>	<p>Leave of Absence Policy: Not voted on; Had been postponed due to CEPH.</p> <p>Next steps: Need to bring back for review and vote in January APCC meeting</p> <p>Doctoral Degree Program –Sitting in Deans Office for review by DT. Faculty Council is working on developing a process for approved policies.</p>	<p>Review and vote on Leave of Absence Policy at next APCC meeting</p>
<p>APCC Open Discussion</p> <p>11:30-11:45</p>	<p>APCC Focuses by term:</p> <ol style="list-style-type: none"> 1. Curriculum-Fall 2. Policies- Winter (student complaint, academic dishonesty, academic dismissal, and Leave of absence) Need to figure out review and approval structure for policies 3. Planning- Spring <p>Curriculum MPH Revisioning Sub-Committee: Fac council reviewed the curriculum committee. Want a dequate coverage across programs, but don't need a large committee. This committee will come up with proposals, modernize courses and direct responses to CEPH.</p> <p>Timeline: Sub-Committee to be formed by January. The members have not been identified by Faculty Council. Once they are, Lynne will notify APCC.</p> <p>PD's to begin recruiting from the faculty.</p> <p>Reason for the sub-committee: Want to modernize courses, programs need to be updated, and a direct response to CEPH</p> <p>SharePoint Update – New Channel for where the folders are located; [REDACTED] will provide all attendees access over winter break. Follow up if you have any issues.</p>	<p>Need to review and discuss policy review structure – [REDACTED]</p> <p>[REDACTED] to update on Faculty Council members. PD's to begin recruiting faculty.</p>
<p>Next Steps/Closing</p>	<p>Next APCC: Wed. January 11th</p> <p>11:55pm Meeting Adjourned.</p>	