

OHSU-PSU Academic Policy and Curricula Committee

APCC Meeting Minutes
Wednesday, June 8, 2022
 10:00am – 12:00pm
 Webex

Attendees Present:

	Member Name	Yes	No	Note		Student Name	Yes	No	Note
1.	[REDACTED]	■	■		18.	[REDACTED]	■	■	
2.	[REDACTED]	■	■		19.	[REDACTED]	■	■	
3.	[REDACTED]	■	■		20.	[REDACTED]	■	■	
4.	[REDACTED]	■	■						
5.	[REDACTED]	■	■			Ex-Officios / Guests	Yes	No	Note
6.	[REDACTED]	■	■		21.	[REDACTED]	■	■	
7.	[REDACTED]	■	■		22.	[REDACTED]	■	■	
8.	[REDACTED]	■	■		23.	[REDACTED]	■	■	
9.	[REDACTED]	■	■		24.	[REDACTED]	■	■	
10.	[REDACTED]	■	■	[REDACTED]	25.	[REDACTED]	■	■	[REDACTED]
11.	[REDACTED]	■	■		26.	[REDACTED]	■	■	
12.	[REDACTED]	■	■		27.	[REDACTED]	■	■	
13.	[REDACTED]	■	■		28.	[REDACTED]	■	■	[REDACTED]
14.	[REDACTED]	■	■		29.	[REDACTED]	■	■	
15.	[REDACTED]	■	■		30.	[REDACTED]	■	■	
16.	[REDACTED]	■	■	[REDACTED]	31.	[REDACTED]	■	■	
17.	[REDACTED]	■	■	[REDACTED]	32.	[REDACTED]	■	■	
					33.	[REDACTED]	■	■	
					34.	[REDACTED]	■	■	

*Note: this meeting was scheduled on the same day as practice experience presentations; which makes it challenging for program directors, faculty, and staff to be in both places. SPH calendar could align events and committee meetings to ensure minimal overlap.

Agenda Item	Discussion	Action
Vote on May Minutes	<p>██████████ moved to approve the May Minutes and ██████████ seconded. ██████████ abstained. No oppositions.</p>	<p>May Minutes motion APPROVED.</p>
Varley Course	<p>██████████ introduced course and responses to APCC; online curriculum management will need course description (in materials – pre).</p>	<p>Course approved</p>
Leave of Absence	<p>██████████ consolidated items; PSU does not include level of detail. Responsive to both universities. Discussion around student submission to registrar's office, impact on timing, and logistics. Student, program directors, dean's office. Discussion around "could say turn form into office by X date". Second week language taken out of existing materials. Is leave ever denied due to missing that deadline? Not that we know of. Medical leave can happen at any time. As soon as any point a leave of absence is needed. Need for understanding flexibility in deadlines; also streamline dean's office person. ██████████ from data tracking perspective, exploring historical tracking of students, they may go on extended leave of absence and there isn't much discussion about if they exceed maximum time and how to bring back. Could we incorporate structures and supports. Adobe sign maybe starting in July. Leave of absence not ready for primetime; marked copy still there. Eager for commentary for suggestions.</p>	<p>Leave of Absence Vote postponed</p>
Doctoral Degree Progress	<p>Doctoral degree process for part time students; important since our students pay for school and social determinants of health impact access. Cara went to provost meeting (both OHSU and PSU). Stipends differ; provost concerned about having different stipends than other students at university. Stipend vs time to degree. Doctoral students in our school differ from other schools. Discussion around shared governance; typically would take to faculty senate – what about for OHSU's faculty senate.</p>	<p>Doctoral Degree Progress Policy approved</p>
APCC Chair Elect	<p>██████████ declined for this year.</p>	<p>██████████ elected</p>
Academic Dean Update	<p>██████████ position filled; ██████████ position is open. ██████████ is new assistant dean; new executive specialist: ██████████;</p> <p>Discussion around APCC and how to approach policies. Other policies: sabbatical, teaching expectations. Content knowledge (our course). Student affairs for those policies, etc. The people closest to that work should be involved in developing and promulgating policy. See jamboard for discussion. Items needed in bylaws for who is doing what.</p>	



SCHOOL OF
PUBLIC HEALTH

Director of Assessment Update	██████ described satisfying requirements and items from OHSU provost's office. Annual student survey; slow start but response rates have picked up (similar to previous years). Decided to keep survey open longer. Grad response rates good; not so much from undergrads. Can masters and doctoral level results be separated out.	
CPH exam	Will need discussion; see jamboard; may be program-level change.	
Interprofessional Education	Slow progress with OHSU	
Depart	Concluded meeting at 11:55	