



OHSU-PSU Academic Policy and Curricula Committee

APCC Meeting Minutes

Wednesday, February 8, 2023

10:00am – 12:00pm

Zoom: [Redacted]

Attendees Present

	Voting Member Name	Attended?	Note		Student Name-	Attended?	Note
1.	[Redacted]	<input type="checkbox"/>		16.	[Redacted]	<input type="checkbox"/>	
2.	[Redacted]	<input type="checkbox"/>		17.	[Redacted]	<input type="checkbox"/>	[Redacted]
3.	[Redacted]	<input type="checkbox"/>		18.	[Redacted]	<input type="checkbox"/>	
4.	[Redacted]	<input type="checkbox"/>	[Redacted]				
5.	[Redacted]	<input type="checkbox"/>			Ex-Officios / Guests		
6.	[Redacted]	<input type="checkbox"/>	[Redacted]	19.	[Redacted]	<input type="checkbox"/>	
7.	[Redacted]	<input type="checkbox"/>		20.	[Redacted]	<input type="checkbox"/>	
8.	[Redacted]	<input type="checkbox"/>	[Redacted]	21.	[Redacted]	<input type="checkbox"/>	[Redacted]



9.	[REDACTED]	[REDACTED]		22.	[REDACTED]	[REDACTED]	
10.	[REDACTED]	[REDACTED]		23.	[REDACTED]	[REDACTED]	
11.	[REDACTED]	[REDACTED]		24.	[REDACTED]	[REDACTED]	
12.	[REDACTED]	[REDACTED]		25.	[REDACTED]	[REDACTED]	
13.	[REDACTED]	[REDACTED]	[REDACTED]	26.	[REDACTED]	[REDACTED]	
14.	[REDACTED]	[REDACTED]		27.	[REDACTED]	[REDACTED]	
15.	[REDACTED]	[REDACTED]		28.	[REDACTED]	[REDACTED]	
				29.	[REDACTED]	[REDACTED]	[REDACTED]
				30.	[REDACTED]	[REDACTED]	
				31.	[REDACTED]	[REDACTED]	
				32.	[REDACTED]	[REDACTED]	
				33.	[REDACTED]	[REDACTED]	
				34.	[REDACTED]	[REDACTED]	[REDACTED]

Agenda Item	Discussion	Action
Welcome	<p>Leave of Absence Policy Voting Results: Passed with 11 votes. No abstentions.</p> <p>Reviewed [redacted] status- Originally, [redacted] was asked to be the HP MPH rep. [redacted] no longer needs to attend as [redacted] will be representing the PhD programs. [redacted] left the meeting at 11:05am.</p> <p>If any attendees need to leave the meeting early, please notate in the Zoom Chat.</p>	<p>Remove [redacted] from attendees list moving forward.</p> <p>If any attendees need to leave early during the meeting, please notate this in the Zoom Chat.</p>
Vote on January Minutes	<p>[redacted] noted the January minute corrections made to the names and affiliations. Action items regarding Doctoral Supervision Policy have also been updated.</p> <p>[redacted] moved to approve the January Minutes. [redacted] seconded. 4 abstained. 12 Yes. 0 rejections.</p>	<p>January minutes approved.</p>
Policy Reviews – Small Breakout Groups	<p>The small breakout groups reviewed the below 6 policies</p> <ol style="list-style-type: none"> 1. 01-10-003 Academic Advising: Rate 3 2. 01-70-001 Student Complaint Procedure: Rated 3 3. 02-70-001 Student Complaint Procedure: Rated 3 4. 01-30-005 Research Integrity: Rated 2 5. 01-20-001 Admissions Committees: Rated 3 (Potentially consider creating a general admissions policy (needed for CEPH) and include admissions requirement policy and admissions committee policy) 6. 01-20-002 Admissions Criteria: Rated 2 <p>*Ratings above refer to what state each policy is in respect to being ready for submission (1 being ready to go and 3 meaning significant work/research still needs to be done)</p> <p>Small groups took notes both in [redacted] and on policy documents. These items can be found in Materials Folder</p>	<p>APCC Chair is going to review the notes/revisions and follow up with each small group outside of the meeting.</p> <p>Small groups can review the policies and continue work outside of APCC. We will also continue working on these in the March APCC meeting.</p> <p>[redacted] will assist with creating a decision matrix tool to assist with policy</p>

	<p>█ from the Student Affairs Committee █ noted that some of the policies reviewed today cross over to ones listed in SAC's bylaws. █ asked for the work that was done on any policies that do overlap, be shared with SAC for their review.</p> <p>█ noted that (based on conversation with █ last spring while chair of SAC) SAC can provide input on policies, but are not responsible for the policies. APCC is ultimately responsible for policy creation and revision.</p> <p>Bylaws approved by SPH Faculty but not yet approved by the provost.</p> <p>Groups working on a policy with a current ranking of 3 won't be assigned new policies next month; other small groups will be assigned new policies to review in next meeting.</p>	<p>development; █ will reach out to █ to discuss tool development.</p>
<p>Curriculum MPH Revising Sub-Committee</p>	<p>█ is sending out email today 2/8, to those who noted interest. First meeting should be in 3rd or 4th week of February.</p> <p>Anticipated timeline: ~2 years. A lot of progress can be made in a few months, but full implementation may take up to 2 years.</p>	<p>█ sending email out to those interested in joining; first meeting will be set for end of February</p>
<p>APCC Open Discussion</p>	<p>Reschedule June Meeting due to PE Presentations – More to come on new date</p> <p>Goal is to also have the first AY23-24 APCC meeting in September; will discuss this closer to the end of this AY.</p> <p>Need to review APCC Membership, expiring memberships, and begin recruiting new members for AY23-24</p> <p>Review committee terms: Term is a 2 year period, and a member can serve up to 6 years in a row</p>	<p>APCC Leadership to set new June meeting date</p>
<p>Next Steps/Closing</p>	<p>Next APCC: Wed. March 8th</p> <p>11:40pm Meeting Adjourned.</p>	