

### **TEMPORARY Research Assistant or Student Worker Position**

The Oregon Center for Children and Youth with Special Health Needs (OCCYSHN) is Oregon's public health agency for children and youth with special health needs (CYSHCN). We administer Oregon's Title V block grant funds for CYSHCN and support the systems that serve CYSHCN and their families. OCCYSHN's Assessment and Evaluation (A&E) unit develops and conducts needs assessment and surveillance projects to monitor the status of Oregon's CYSHCN population, and develops and implements program evaluation research of OCCYSHN's Title V strategies.

We are seeking a Research Assistant or Student Worker to fill a temporary Spanish/English bilingual/bicultural position in OCCYSHN's Assessment and Evaluation (A&E) unit. The temporary position will support qualitative data collection that seeks to understand the perspectives and experiences of community health workers (CHWs) and families of CYSHCN working with CHWs living in Northcentral Oregon.

Responsibilities consist of:

- Participating in a two-person team that collects interview data in Spanish and English primarily by phone or video,
- Assisting in scheduling interviews,
- Taking and preparing interview notes in Spanish and English,
- Participating in qualitative analyses,
- Interacting collegially and responsively with internal and external research partners,
- Completing additional required Institutional Review Board trainings (if any).

We expect the work to take approximately 100 hours over the course of three months, beginning in mid-March and concluding toward the end of June. The temporary position's schedule will be determined by the dates on which interviews can be scheduled. We expect that some of the interviews will need to be scheduled during the evening and/or on weekend days to accommodate families' schedules.

Depending on the Research Assistant's skills, experience, interest and availability for additional hours, they may participate in other OCCYSHN program evaluation projects that include qualitative analysis.

Required Skills and Experience	Preferred Skills and Experience
<ul style="list-style-type: none"><li>• Fully bilingual in English and Spanish and bicultural</li><li>• Ability to take notes in Spanish during an interview data collection conducted in Spanish</li><li>• Completion of required university trainings (e.g., Unconscious Bias, Institutional Review Board)</li><li>• Schedule flexibility</li><li>• Experience with MS Outlook, MS Word, Webex and/or Zoom</li></ul>	<ul style="list-style-type: none"><li>• Experience collecting qualitative data through semi-structured interviews</li><li>• Experience analyzing qualitative data</li><li>• Experience working in NVIVO</li><li>• Knowledge of the needs of children and youth with special health care needs, or who have disabilities, and their families</li><li>• Knowledge of public health and service delivery systems</li></ul>

### **CONTACTS**

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