

**SPH Research Committee
February 2023 Meeting
Confirmed Minutes**

Tuesday, February 28, 2023
Meeting started at: 10:30am
Location: Zoom

Attendees

	Representing	Member
1	OHSU	[REDACTED]
2	OHSU	[REDACTED]
3	OHSU	[REDACTED]
4	OHSU	[REDACTED]
5	OHSU	[REDACTED]
6	OHSU	[REDACTED]
7	OHSU	[REDACTED]

Non-Voting Members Present: [REDACTED] – Admin

Members Absent: [REDACTED]

Agenda Item	Discussion & Documents	Action
Welcome and Announcements ([REDACTED])		
Review of minutes from January meeting ([REDACTED])	Link to minutes - Approved	
Update on SPH Researcher of the Year award ([REDACTED])	<ul style="list-style-type: none"> Chair sent an email a couple of weeks ago to the committee to review and nominate someone for the Researcher of the year award. Award was given to Dr. [REDACTED], please keep this confidential until announced on 4/24/34. Next year and moving forward, Chair will need to review and layout timelines for nominations at the start of ACY. DOL will be the main point of contact for the office that sends these nomination requests. DOL will forward the requests to the Chair. 	

<p>Kickstarter and Catalyst Awards (██████████)</p>	<ul style="list-style-type: none"> • There are two kickstarter awards that need reviewing. DOL will review and send out notifications today. • Committee finalized the 2022-23 SPH Catalyst document - 2022-23 SPH Catalyst (final).docx <ul style="list-style-type: none"> ○ Committee will meet in start of June to review catalyst award applicants. 	<ul style="list-style-type: none"> • Admin will send an invite to committee for June 13th at 1:00pm. • ██████████ will create the final version and DOL will review.
<p>Update on Research Survey (██████████)</p>	<p>Link to survey</p> <ul style="list-style-type: none"> • The survey will be announced at the All Schools Meeting on 3/10/23. 	<ul style="list-style-type: none"> • Committee review survey and send DOL any edits/additions before Friday, 3/3/23
<p>Website subcommittee Updates (██████████)</p>	<ul style="list-style-type: none"> • This meeting occurs monthly, every first Monday from 11am – 12pm. If you are interested in joining, please let the Chair know. • Not many actions items other than to get the survey out to help inform and guide the Research webpage. • ██████████ will be taking the lead of what the Research site will look like without content. The committee will be responsible for the copy/content. 	
<p>Student research week – April 4th 12pm – 6pm PSU Campus, Student Union (██████████)</p>	<ul style="list-style-type: none"> • Encourage people to submit - abstracts are due March 10, 2023. • Review posters. • Please attend conference. • ██████████ will send an email to the committee asking for any interest in being a judge. 	
<p>Research retreat and strategic plan (██████████)</p>	<p>Research retreat and strategic plan ideas</p> <ul style="list-style-type: none"> • Getting together as research community is important but perhaps it can be named something other than a strategic plan. • Strategic priorities don't only mean what research we will invest in. For example, the UW document, has some value for us to look at where to prioritize or invest in. • We could have a retreat that more about radical listening. • Accessibility of accessing research data for students <ul style="list-style-type: none"> ○ Add to Faculty Survey – “Do you have data that others might be able to access to publish on?” • The committee came to the agreement that the RC is not ready to plan for a retreat yet. <ul style="list-style-type: none"> ○ Starting point will be reviewing the faculty survey. ○ Creating a poll to distribute at an SPH All Staff Meeting and ask for input with a JamBoard. Perhaps this would be an effective way to start. 	

	<ul style="list-style-type: none">○ RC could create an open forum or blog. Chair will continue to think on this for the next committee meeting in April.	
Meeting Wrap Up ([REDACTED])	<ul style="list-style-type: none">• Next meeting is April 25, 10:30AM – 12:00PM	

Meeting Closure: The meeting concluded at 12:00PM

Next Scheduled Meeting: April 25, 10:30AM – 12:00PM