



**AY2021-2022
Dean's Leadership Team Agendas
September 2021 - June 31, 2022**

June 29, 2022

1. Dean's Team Retreat
2. Staff and Faculty recruitment
3. MPH Program Directors

June 22, 2022

1. Dean's Team Retreat Topics
2. Consolidation of PhD Program Administration
3. Hiring Updates
4. Student Funding Listening Session – Report Back
5. CEPH Report – Plans for Sharing

June 10, 2022

- Communication for Interim Associate Dean positions
- Consolidation of PhD Program Administration
- Recruitment: Health Promotion (Tenure Track)
- CEPH Site Visit Report
- Dean's Team Retreat dates and topics for summer

June 3, 2022

- Confidential item
- Update for Interim Associate Dean positions
- Update on OHSU's 30-30-30
- Update on vacant staff positions
- Future structure for Dean's Team meetings
- Safety concerns on OHSU/PSU Campuses
- SPH website needs

June 1, 2022

- Consolidation of PhD Program Administration
- Interim Associate Dean positions
- Faculty Council for AY22-23
- External Advisory Council for AY22-23

May 25, 2022

- All Fac/Staff Meeting agenda
- HSMP student letter
- Community Health Doctoral Program
- Health Promotion TT Search

- Student Service Payment
- Faculty Council – June 2022 meeting

May 19, 2022

- All Fac/Staff Meeting agenda
- Interim Associate Dean nomination and selection process
- Update re departure of Executive Assistant to the Dean
- Update following Dean check in with PSU Provost

May 13, 2022

- Interim Associate Dean position descriptions
- PEIP Coordinator position description
- External Advisory Council – potential new member interest
- Confidential item

May 6, 2022

- Interim Associate Dean nomination and selection process
- Director of Doctoral Programs job description
- Program Directors: Epi and Health Promotion job descriptions
- GRA Stipends
- New hire communications
- Faculty Council – June 2022 meeting
- SPH branded swag and merchandise
- CEPH Site Visit reflections
- HR: non US-based applicants

May 5, 2022

- Leadership vacancies: communications and processes

April 27, 2022

- CEPH Site Visit check in
- Upcoming Dual Provosts Meeting
- SPH Operations Meeting agenda
- Summer support for Indigenous Health Concentration
- PEIP Coordinator job description
- Use of SPH private spaces by non-SPH groups
- Assistant Dean for Student and Alumni Affairs search
- Interim Associate Dean for Student and Alumni affairs next steps
- Consolidation of PhD Program Administration

April 21, 2022

- CEPH Data requests
- SPH Strategic Plan and Bylaws
- SPH Committee minutes on public website
- Consolidation of PhD Program Administration
- Associate Dean for Students & Alumni Affairs – next steps

April 15, 2022

- OHSU phishing exercise
- FAQs for Consolidation of PhD Program Administration
- Indigenous Health Concentration
- PHP/Workforce

April 8, 2022

- CEPH Site Visit
- OHSU Budget meeting with executive leadership
- Consolidation of PhD program administration
- PEIP Advising/Teaching

April 6, 2022

- Graduate Certificate in Public Health
- PhD Program Director Meeting
- Prioritization of upcoming SPH positions

April 1, 2022

- Consolidation of PhD program administration
- Use of SPH Vanport L5/L6 spaces for SPH courses

March 30, 2022

- CEPH Site Visit
- Vanport Building: planning future spaces for students
- HR: Two future positions, titles TBD
- HR: Associate Dean for Student & Alumni Affairs update
- Consolidation of PhD Program Administration
- Sabbaticals

March 17, 2022

- SPH Hooding
- Funding for GRA students
- Indigenous Health Concentration
- HR: Associate Dean for Student & Alumni Affairs
- CEPH Site Visit

March 11, 2022

- Administration of PhD Programs
- OHSU Religious Accommodation Policy
- SPH Recruitment/hiring: incorporating antiracism
- OHSU Oversight Committee
- HR: New position (title TBD)
- HR: Associate Dean for Student & Academic Affairs
- OHSU 30-30-30
- HR: Executive Specialist recruitment
- SPH Self-study

March 4, 2022

- PhD Support
- Administration of PhD Programs
- Dean's Scholarships
- PSU e-cards for employment milestones
- Adjuncts
- Resources for students in need of quantitative support
- PE-IP
- CEPH Site Visit

March 2, 2022

- Registering of non-degree students
- Working out of state: requests from faculty/staff
- Dean's Team meeting needs for CEPH Site Visit
- PhD Student Funding
- Dean's Scholarship

February 23, 2022

- Upcoming SPH All Fac/Staff Meeting
- APCC Policy Subcommittee
- Confidential philanthropic item
- PhD Stipends and PhD Program Director Job Description
- Sabbatical requests
- SLC Annual Conference
- SPH Self-study for CEPH

February 17, 2022

- SPH Self-study for CEPH
- Upcoming SPH All Fac/Staff Meeting

February 11, 2022

- PhD Program Director Job Description
- PhD Stipends
- SPH Self-study for CEPH

February 4, 2022

- Non-degree students in SPH graduate courses
- HSMP NTTF Recruitment
- PSU Integrated Planning of Enrollment and Budget (IPEB)
- SPH Strategic Planning
- CEPH Site Visit and Self-study

February 2, 2022

- PSU Integrated Planning of Enrollment and Budget (IPEB)
- Recruitment – position descriptions
- Confidential student matter

- Vanport office sound proofing

January 26, 2022

1. PSU Integrated Planning of Enrollment and Budget (IPEB)
2. Position descriptions for upcoming recruitments
3. Student support (confidential)
4. Office sound proofing

January 20, 2022

1. Personnel matter (confidential)
2. SPH Self-study – comments from CEPH
3. PhD Program Administration
4. Open positions/recruitment
5. Sabbaticals
6. Rural Health Conference/community-based housing
7. Fall Schedule
8. NTTF update

January 14, 2022

1. Draft SPH Research Goals
2. SPH PhD Program administrative structure
3. OHSU Admissions faculty observer
4. Dean's Scholarship/Dean's Stipend
5. PSU IPEB
6. Search Advocate guidance
7. Compensation for community partners
8. SPH Who does what? Resource creation

January 7, 2022

1. PSU and OHSU operations/remote learning during Omicron surge
2. PSU IPEB
3. Personnel matter (confidential)
4. Search committees for current staff recruitments
5. SPH PhD Program Director administrative structure
6. OHSU Admissions Committee Policy
7. Dean's Scholarship Fund applications via PSU Portal
8. PSU Strategic Investments
9. Faculty searches
10. PSU Strategic Investments

January 5, 2022 (30 min mtg)

1. SPH Student Emergency Fund
2. Message to students and faculty regarding COVID safety protocols and accommodations
3. SPH events during Omicron surge

December 16, 2021

1. Recruitment activities for open positions (various)
2. PEIP Coordinator
3. ReImagine PSU (Prioritization Dashboards)
4. Personnel matter (confidential)

December 10, 2021

1. SPH Strategic Planning
2. SPH website
3. Recruitment (faculty/Assistant Dean for Students)
4. Dean's Team scheduling
5. Covington Report

December 3, 2021

1. Dean's Message
2. SPH Strategic Planning

December 1, 2021

1. SPH Ops Meeting – agenda items
2. All Fac & Staff meeting – agenda
3. Dean's Newsletter
4. Scheduling Dean's Team meetings
5. Search Committees – draft membership

November 18, 2021

1. SPH website committee - membership
2. Standing Committees/Dean's Office Liaisons – content for website
3. Dean's Newsletter - December
4. Practice Experience – needs for Coordinator position
5. SPH retention efforts

November 12, 2021

1. Discussion of the draft Self-Study for CEPH Re-accreditation

November 5, 2021

1. Dean's Team decision-making and resource allocation
2. Committee Support: 1-page guide and website content
3. OHSU P&T guidelines feedback
4. SPH Open positions update

November 3, 2021

1. Decolonizing SPH
2. Open positions update
3. Confidential personnel matter
4. Dean's Leadership Team decision-making process

October 27, 2021

1. CEPH draft self-study
2. Hiring/Recruitment updates
3. Workforce Development Proposal
4. Confidential personnel matter
5. Reminder: DLT actions re 18 recommendations of self-study process for Faculty Council
6. OHSU Office of Educational Improvement & Innovation Training update
7. Agenda items for PSU Provost meeting

October 21, 2021

1. Feedback re new Dean's Leadership Team Monthly Newsletter
2. SPH Standing Committees/Chairs/Dean's Office Liaisons (Assoc. Deans): Best practices and accreditation requirements
3. Review of 18 recommendations following self-study process
4. Workforce Development Proposal

October 15, 2021 (Dean not in attendance)

1. Vanport Building: Student access

September 29, 2021

1. Agenda for SPH Operations meeting with OHSU and PSU Executive Leadership
2. Finalize agenda for Oct 6th SPH All Faculty & Staff Meeting
3. Reminder: content for Dean's Leadership Team Monthly Newsletter
4. Communication & Marketing position
5. Social Justice updates (Presentation to OHSU Board regarding Antiracism and antiracism training/capacity building for SPH Philanthropic Advisory Board)

September 16, 2021

1. Fall instruction outstanding issues
2. Communications needed for faculty & students
3. SPH Advising – incoming request
4. Finalize agenda for Sept 21st Dean's Team Retreat
5. New Faculty Orientation
6. SPH Website Committee
7. Student Inclusion Coordinator
8. Hiring/Recruitment updates

September 14, 2021

1. Helen Gordon Child Development Center – limited hours
2. Review of outstanding issues on moving to remote/hybrid
3. Upcoming SPH Student Forum
4. Changes to Dean's Newsletter
5. Faculty & Staff meeting agenda
6. Career Bridge
7. Recruitment/Searches updates
8. Website committee
9. SPH Student Emergency Fund

10. Antiracism Faculty Fellowship update

September 7, 2021

1. Faculty & Staff meeting agenda
2. Communications
3. Antiracism update
4. Informal new faculty onboarding event
5. Recruitment updates
6. SPH Annual Calendar