



SCHOOL OF
PUBLIC HEALTH

SPH Research Committee
April 2023 Meeting
Confirmed Minutes

Tuesday, April 25, 2023
Meeting started at: 10:30am
Location: Zoom

Attendees

	Representing	Member
1	OHSU	[REDACTED]
2	OHSU	[REDACTED]
3	OHSU	[REDACTED]
4	OHSU	[REDACTED]
5	OHSU	[REDACTED]
6	OHSU	[REDACTED]
7	OHSU	[REDACTED]
8	OHSU	[REDACTED]

Non-Voting Members Present: [REDACTED]

Members Absent: N/A

Agenda Item	Discussion & Documents	Action
Welcome and Announcements [REDACTED]		
Review of minutes from February meeting [REDACTED]	Link to minutes - Approved	
Survey Summary [REDACTED]	<p>Faculty Survey - Initial survey results available Survey Link</p> <ul style="list-style-type: none"> 63 people completed the survey Committee will need to dig into the data a little more <ul style="list-style-type: none"> [REDACTED] can ask the bio-stat interns to look at the data set and help identify clusters, teasing out the social determinate's health category and pattern analysis. Share results or more information at the next All School meeting in June. 	<ul style="list-style-type: none"> [REDACTED] will download the excel sheet to de-identify names and share it with the bio-stat interns for the survey data analysis before the next meeting in May.

<p>Student Research Symposium ██████████</p>	<ul style="list-style-type: none"> • Thank you to everyone that came and participated in the conference. There were 10 – 15 presentations and just as many posters. There were a few areas of reflection and learning opportunities for next year. Overall, it was a great success! • The Research committee would like a reminder several months in advance and also once the dates are set. <ul style="list-style-type: none"> ○ It might be helpful to keep this item on the committee agenda. 	<ul style="list-style-type: none"> • Admin to add to monthly agenda as reminder to review student projects and posters.
<p>Kickstarter award update ██████████</p>	<ul style="list-style-type: none"> • Coming up on the deadline for the Spring quarter. • The committee is supposed to review applications as they come in. After they are reviewed, ██████████ then decides and sends out notice. • Is there a need for a final advertisement? <ul style="list-style-type: none"> ○ Something to keep in mind is there is enough money for one more Kickstarter. ○ Send a reminder of Kickstarter and the application close date or when funds run out. A reminder is going out in the monthly Research Newsletter this week. ○ If money runs low, Rachel can close the application. • Re-examining biases of posters vs. oral presentations for next year. <ul style="list-style-type: none"> ○ Whether it's a poster or presentation, it should reflect the students' work, and all should be included. ○ The committee is supportive of adding posters for next year. 	
<p>Catalyst Awards Update ██████████ ██████████</p>	<ul style="list-style-type: none"> • The committee will create a rubric <ul style="list-style-type: none"> ○ Rachel has an example rubric and will add it to MS Teams. If anyone else has a rubric example, please upload it to MS Teams. ○ Members, please review uploads and start to create a rubric to review at the May 23rd meeting. • Qualitative data collection and making a case for a higher budget <ul style="list-style-type: none"> ○ The committee decided that investigators can request an “over the cap” budget on their proposal. Investigators would need to make a strong case for why \$25k isn't enough and why the scope of the project is required (e.g., why conducting fewer interviews for the \$25k isn't possible). DOL be making an announcement about that option soon. 	<ul style="list-style-type: none"> • Members, please upload rubric examples, review them and create a rubric to review at the May 23rd meeting.
<p>Website development Update on Apr 3 meeting ██████████</p>	<ul style="list-style-type: none"> • No updates, April 3rd meeting was cancelled. 	

	<ul style="list-style-type: none"> • Next meeting is scheduled for Monday, May 1st at 1:00pm. Please let the Chair know if you are interested in joining the subcommittee. They are currently occurring bi-weekly but may change to monthly. 	
Discussion of other priority items for upcoming meetings [REDACTED]	<ul style="list-style-type: none"> • Discuss the Catalyst award and rubric at the next meeting. • Follow up about strategic planning discussion, possibly start looking at ways to collaborate or plan it for the Fall time. • If anyone has any agenda items for the next meeting, please let the Chair know. 	
Meeting Wrap Up [REDACTED]	<ul style="list-style-type: none"> • Next meeting is May 23, 10:30AM – 12:00PM 	

Meeting Closure: The meeting concluded at 12:00PM

Next Scheduled Meeting: May 23, 10:30AM – 12:00PM