

SPH Research Committee
May 2023 Meeting
Confirmed Minutes

Tuesday, May 23, 2023
 Meeting started at: 10:30am
 Location: Zoom

Attendees

	Representing	Member
1	OHSU	[REDACTED]
2	OHSU	[REDACTED]
3	OHSU	[REDACTED]
4	OHSU	[REDACTED]
5	OHSU	[REDACTED]

Non-Voting Members Present: [REDACTED] – Admin

Members Absent: [REDACTED]

Agenda Item	Discussion & Documents	Action
Welcome and Announcements ([REDACTED])		
Review of minutes from April meeting ([REDACTED])	Link to minutes - Approved	
Research SPH Standing Committee Membership Verification - Planning for 2023-2024 ([REDACTED])	Members confirmed their membership and future involvement.	
Faculty Survey – Update on status of the student analysis of survey data ([REDACTED])	[REDACTED] shared the analysis of the survey results – report draft1 May2023.pdf How can we use this information? -- [REDACTED] can briefly share this at the next All School Meeting on Friday, June 2 nd . Talk about the basics – who filled it out and how many. Present the categories of where people see their research and that their expertise is organized the way that the intuition is organized. Allude to a retreat or a seminars series. Talk about mentoring and that data.	

Catalyst Award rubric for evaluating awards (██████)	<p>Evaluate the catalyst proposals – in a little over a week is the deadline. The committee will meet on June 13th to discuss the winners of the grant.</p> <p>██████ will send communication that there are no Kickstarter funds available anymore. ██████ closed it on the portal.</p> <p>██████ uploaded the faculty excellence award rubric. The committee reviewed the rubric and will need to cross reference with what we are asking of them. ██████ will edit this rubric and questions today 5/23/23, then re-share it with the committee. The committee can enter comments into info ready. Please have reviews done by June 11th. ██████ will add all members as reviewers to the system. The OHSU Faculty Excellence and Innovation Award.docx</p>	
Strategic planning and faculty retreat plans for Fall 2023 (██████)	<p>Should the RC meet in the summer to start planning the retreat for fall? Yes. Early August.</p> <p>Should there be an external, internal moderator or team of moderators? We will need to know the content first before reaching out to possible moderators.</p>	
Meeting Wrap Up (██████)	Next meeting is June 27, 2023, from 10:30am – 12:00pm -- Retreat Talk for 60min.	

Meeting Closure: The meeting concluded at 12:00PM

Next Scheduled Meeting: June 27, 2023, 10:30AM – 12:00PM