## PHE 404 UNDERGRADUATE INTERNSHIP STUDENT CHECKLIST

## **Chronological Order**

I have identified and gained approval of my internship site prior to the term that I
wish to register for PHE 404 credits.
I have a description of the experience and skill requirements for my internship.
I have developed learning objectives for my internship.
I have reviewed and identified CEPH Public Health Domains that relate to my
internship learning outcomes.
I have stated my career objectives in writing.
I have completed the PHE 404 Learning Application Form (signed by my
internship preceptor) and submitted it to the Internship Coordinator
I have completed the necessary registration steps as directed by the Internship
Coordinator
I have requested, upon completion of my required hours, that my worksite
preceptor complete the Student Evaluation Form and submit electronically to my
Internship Coordinator
I have completed the Internship Summary and have emailed it to the internship
coordinator.