



SCHOOL OF  
**PUBLIC HEALTH**

**SPH Research Committee  
November 2023 Meeting  
Confirmed Minutes**

Wednesday, November 1, 2023

Meeting started at: 9:30 AM

Location: Zoom

**Attendees**

	Representing	Member
1	OHSU	
2	PSU	
3	OHSU	
4	PSU	
5	PSU	
6	PSU	

**Non-Voting Members Present:** – Admin; (DOL); (Chair);

**Members Absent:**

Agenda Item	Discussion & Documents	Action Items
Welcome and Announcements ( )		
Review of minutes from October 2023 ( )	<a href="#">*Link to minutes</a> - Approved	
Kickstarter awards – reviewers, student award cap ( ) ( )	<p>There are a couple of reviews that need completing. These have already had presentations accepted so the DOL will move forward with approving the applications.</p> <p>How do we balance faculty vs. student applications for research and giving out Kickstarter?</p> <ul style="list-style-type: none"><li>We need to be clear about what the goal is in funding students with Kickstarter. Is the Kickstarter the correct mechanism to fund student projects?</li></ul>	



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	<ul style="list-style-type: none"> <li>○ The Kickstarter isn't designed to support educational work. It's meant to help grow research within the school. Regardless, we will need to refine the student piece on the application and the DOL will also advocate with the new incoming Dean that we need more funding for student research</li> <li>• What are our goals with the small funds that we have and how do we find a balance with the original goal of making sure faculty have access to the funds for their research needs? 50/50, \$15k for faculty and \$15k for students</li> <li>• Kickstarter reviewers on the committee are [REDACTED]</li> </ul>	
PSU faculty researcher of the year award ([REDACTED])	<p>The RC has been charged with nominating a PSU faculty research of the year award. The nomination is due January 30, 2024.</p> <ul style="list-style-type: none"> <li>• Approach: We can send an announcement to the school via email communications asking to send nominations to the committee during the month of December and announce this at the research retreat</li> <li>• Review nominees at the January meeting</li> </ul>	
Plan the Dec 7th research retreat ([REDACTED])	<p>The remainder of the meeting time was used to discuss planning of the December 7, 2023, Research Retreat <a href="#">*Link to planning documents</a></p> <ul style="list-style-type: none"> <li>• Budget for food has been submitted <ul style="list-style-type: none"> <li>○ Save The Date Responses as of 11/1/23: 18 Accepted and 11 Tentative + 10 replies from students</li> </ul> </li> <li>• Reminder – to include the faculty survey results and powerpoint with the final agenda and invitation <a href="#">report draft1 May2023.docx</a></li> <li>• [REDACTED] will meet on Tuesday, Nov. 7<sup>th</sup> to finalize the agenda</li> </ul>	<ul style="list-style-type: none"> <li>• [REDACTED] will do a deeper dive into the survey results to ensure they're set to present</li> <li>• [REDACTED] will help set a meeting to finalize the agenda</li> </ul>
Meeting Wrap Up & Future Discussion Items ([REDACTED])	<ul style="list-style-type: none"> <li>• Continue discussion around the Kickstarter surrounding student funding</li> <li>• Review PSU Faculty Research of the year nominees at the January meeting</li> </ul>	

\*Attachments on SharePoint

Meeting Closure: The meeting concluded at 11:00AM

Next Scheduled Meeting: December 6, 2023, 9:30 AM – 11:00 AM