



SCHOOL OF  
**PUBLIC HEALTH**

**SPH Research Committee  
February 2024 Meeting  
Minutes**

Wednesday, February 7, 2024

Meeting started at: 9:30 AM

Location: Zoom

**Attendees**

	Representing	Member
1	OHSU	
2	OHSU	
3	PSU	
4	PSU	
5	PSU	

**Non-Voting Members Present:**

**Members Absent:**

Agenda Item	Discussion & Documents	Action
Welcome and Announcements 		
Approval of January Minutes 	<a href="#">*Minutes Link</a>	
Revisit survey responses from research retreat 	<a href="#">Word cloud</a> <ul style="list-style-type: none"><li>Send this file out to faculty and staff. This should be tied to action items. One can be to apply for the Catalyst award. Another would be to apply for the Kickstarter award.</li></ul>	<ul style="list-style-type: none"><li>Admin can send this to list serves when email with action items is ready.</li></ul>
Review SPH strategic plan 	<a href="#">SPH Strategic Plan</a> <ul style="list-style-type: none"><li>Organize the wording in the strategic plan</li></ul>	<ul style="list-style-type: none"><li>Invite the Dean to a RC meeting</li></ul>



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	<ul style="list-style-type: none"> <li>It would be beneficial to invite the Dean to our next meeting in March, even if it's just a meet and greet but to seek direction in pursuing research in the SPH.</li> <li>Expanding what the research community is in the SPH <ul style="list-style-type: none"> <li>Untapped network with student alumni – this can serve as mentorship</li> </ul> </li> </ul>	
Student research conference [REDACTED]	<p>Conference is on April 4, 2024</p> <ul style="list-style-type: none"> <li>The students are asking for a faculty speaker for the morning and afternoon breakout sessions. [REDACTED] will ask for clarification on what the breakout sessions are for.</li> <li>The students are going to move away from judges this year but if this changes, [REDACTED] will let the committee know.</li> <li>Research Mentor Award – will let DOL expand on this at our next meeting.</li> </ul>	<ul style="list-style-type: none"> <li>[REDACTED] will get more details about breakout sessions.</li> </ul>
Website subcommittee [REDACTED]	<ul style="list-style-type: none"> <li>For the last year, the subcommittee has been working on the research website with the web specialist.</li> <li>Progress has been slow <ul style="list-style-type: none"> <li>There are a lot of static pages with no updates and there is no clear indication of what's going on in research on the website.</li> </ul> </li> <li>Please visit your page and submit any updates/changes <a href="https://ohsu.ca1.qualtrics.com/jfe/form/SV_b9kEA5OZPuCzH7w">https://ohsu.ca1.qualtrics.com/jfe/form/SV_b9kEA5OZPuCzH7w</a></li> <li>Revisit ideas that the committee compiled a year ago *<a href="#">Website Inspiration - SPH. Research Committee.xlsx</a></li> <li>Could the committee ask for funding for a consultant or expert in this area?</li> <li>The subcommittee meets once a month (4<sup>th</sup> Tuesday from 12:00 – 12:50pm). If you are interested in joining, please let [REDACTED] know.</li> </ul>	
Get out the word about Kickstarter awards [REDACTED]	<ul style="list-style-type: none"> <li>No faculty have applied this year, only students</li> <li>Remind faculty that they are eligible; Spread the word!</li> <li>Add to the newsletter</li> <li>Send a reminder in the email being sent above regarding the survey results</li> </ul>	
Discussion of other priority items for upcoming meetings [REDACTED]	<ul style="list-style-type: none"> <li>If the Deam can't make the March meeting, it can be extended to April or May</li> <li>End of May, evaluate Catalyst Awards</li> </ul>	



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\*Attachments on SharePoint

Meeting Closure: The meeting concluded at 10:30 AM

Next Scheduled Meeting: April 3, 2024, from 9:30 – 11:00 AM