



SCHOOL OF  
**PUBLIC HEALTH**

**SPH Student Affairs Committee (SAC)**

November 27, 2023  
10:00-11:00am

<https://pdx.zoom.us/j/81332583134>

Meeting ID: 813 3258 3134

Minutes

Time	Agenda Item	Lead	Materials	For Noting, Information, Action, or Approval ?
10:00	Welcome!	██████	N/A	N/A
10:05	Introductions	██████	N/A	N/A
10:10	Confirmation of meeting minutes	Committee Members	N/A	No minutes to approve.
10:15	Discuss bylaws and charge	██████	N/A	<p>Currently the bylaws are unclear and we need more defined processes. Draft bylaws say one thing but committees are practicing another.</p> <ul style="list-style-type: none"> <li>Ex) Student participation states that each committee will have different participation. Are students voting members? How are students appointed?</li> </ul> <p>Ways to get students involved within committees:</p> <ul style="list-style-type: none"> <li>Compensating students for their engagement</li> <li>Turn participation into course credit</li> <li>Coming up with a better process or having an application</li> </ul>

				<ul style="list-style-type: none"> <li>• Have (2) students in SLC who talk to program directors and represent SAC.</li> <li>• To build student representation, we need a systematic way of what students are experiencing to make recommendations.</li> <li>• SAC should provide input to the student survey.</li> </ul> <p>Academic and Career advising and student groups</p> <ul style="list-style-type: none"> <li>• Consider a judicial review board that reviews complaints and student concerns and misconduct. Ex) AI, plagiarism. APCC is currently developing a support process.</li> <li>• Distinguishing between academic and behavioral misconduct.</li> <li>• [REDACTED] / Academic Affairs should be involved in discussion.</li> <li>• Connect with the Dean of student life at PSU and [REDACTED].</li> <li>• Sharing student feedback/student survey results to a larger scale and school level instead of program</li> <li>• <b>We have the responsibility to look at the Student survey data and making recommendations (add this to bylaws)</b></li> </ul> <p>Revising application questions (MPH)</p> <ul style="list-style-type: none"> <li>• Committee decided this is an Academic Affairs issue.</li> <li>• However, we could identify resources to help students, which would be a Student Affairs issue.</li> <li>• Also mentioned how doing this may be out of our scope. To recruit we need a budget and more time. We can guide, but we cannot take on this responsibility because it is greater than us.</li> <li>• Suggested reviewing the applications to identify resources that are needed across programs.</li> <li>• Set guidelines and establishing criteria</li> <li>• Add thematic questions</li> </ul>
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				Other ideas/comments: <ul style="list-style-type: none"> <li>We need more ways to support faculty</li> </ul>
10:40	Decide on chair	Emily	N/A	Suggestions: <ul style="list-style-type: none"> <li>██████████ – It could be good for her career</li> <li>██████████ said he would be chair if ██████ declined</li> </ul>
10:50	Next steps	Emily	N/A	Next meeting may be canceled due to the holidays.

\*\*Agenda items requested to be submitted 2 weeks prior to next meeting

**Next SAC meeting is December 27, 2023 from 10:00-11:00am (tentative)**