Practice Experience & Integrative Project Info Session

Fall 2024

PE/IP Coordinators & Contacts

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PE Website: https://ohsu-psu-sph.org/applied-learning-experience/practice-experience ⅋ IP Website: https://ohsu-psu-sph.org/integrative-project

What is the Practice Experience (PE)?

- An opportunity for you to take the knowledge and skills you've learned in your MPH coursework and apply them to public health work in real-life settings
- Requirement of all SPH MPH programs
- You must complete all 5 core MPH courses
  - BSTA 511/525: Intro/Est. and Hypothesis Testing for Applied Biostatistics
  - Epi 512: Epidemiology I
  - ESHH 511: Concepts of Environmental Health
  - HSMP 574: Health Systems Organization
  - PHE 512: Principles of Health Behavior
- BSTA Students – need more BSTA courses completed
- EPI Students – need EPI Data (EPI 536)

PE Website: https://ohsu-psu-sph.org/applied-learning-experience/practice-experience/

What is the PE?

- 4 credits ≈ 160 contact hours [1 credit hour ≈ 40 hours)
- Can be completed over 1 or 2 terms (or more)
  - Approx. 8 hours/week if completed over 2 terms
  - Approx. 16 hours per week if completed in 1 term
  - Over two terms, talk to your faculty advisor and PE/IP coordinator
- Produce 2 deliverables that demonstrate 5 competencies
  - Health equity competency (CEPH MPH Foundational Competency 6)
  - Two additional CEPH MPH Foundational Competencies
    - https://ohsu-psu-sph.org/masters-in-public-health-degrees/foundational-competencies
  - Two MPH Program Competencies from your MPH Program
    - Program Guides at https://ohsu-psu-sph.org/mph-ms-requirements/
- **You're responsible for finding and securing your PE opportunity**

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When to begin planning your PE?

TWO TERMS in advance

Fall Term
- Brainstorm your interests
- Research PE sites (EXXAT, SPH Jobs Board)
- Reach out to preceptors

Winter Term
- Site and preceptor confirmed
- Draft & finalize Learning Agreement

Spring Term

Start PE

PE Website: https://ohsu-psu-sph.org/applied-learning-experience/practice-experience/

Talk with your program's PE/IP coordinator to get guidance on what is an appropriate PE.

Where to find PE sites and preceptors?

Monitor
- SPH Page: https://ohsu-psu-sph.org/jobs/ or https://ohsu-psu-sph.org/applied-learning-experience/practice-experience/finding-pe/
- Listserv Announcements: https://groups.google.com/a/pdx.edu/g/SPH-grad-group

Search
- PE placement database - EXXAT (https://steps.exxat.com/account/login)

Attend
- PE Oral Presentations of fellow students during finals week

Ask
- Your Faculty Advisor, PE/IP Coordinator, mentors to make introductions
- Other students, recent alumni, personal contacts for ideas and connections

Email
- Jamie Jones, Director of Applied Learning, at jljones@pdx.edu for email templates, ideas, coaching, etc.

Talk with your program's PE/IP coordinator to get guidance on what is an appropriate PE.

Brainstorming question suggestions

- What are your career/professional goals?
- What kind of work/work environment is important to you?
- What kind of work(place) do you want to avoid?
- What experiences and skills do you want to gain?
- What are the communities with whom you want to build solidarity?
- How do you want to build upon your lived experience?
- Where do you want to put your privilege and power to work?

PE Website: https://ohsu-psu-sph.org/applied-learning-experience/practice-experience/

Talk with your program's PE/IP coordinator to get guidance on what is an appropriate PE.

Where can you do your PE?

Public Health Agencies
- City
- County
- State
- Federal

CBOs/NGOs
- Community-specific (BIPOC, LGBTQ, etc.)
- Issue-specific (housing, substance use disorders, violence prevention, etc.)

Private Sector
- Healthcare setting
- Employee health and wellness
- Occupational safety and health

Academia
- Must primarily focus on community engagement, typically with external partners

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What can (or can't) you do for your PE?

Can

- Get paid
- Complete your PE with your current employer
  - *BUT* the project/work for the PE must map to competencies to be eligible for consideration

Can't

- Work that doesn't demonstrate your public health competencies
- No direct patient, client, or clinical work
- Do not recommend same PE supervisor as work supervisor

PE Website: https://ohsu-psu-sph.org/applied-learning-experience/practice-experience/

Talk with your program's PE/IP coordinator to get guidance on what is an appropriate PE.

Before starting your PE

Three Terms Prior
- Attend an Info Session (https://sites.google.com/pdx.edu/mph-pe-calendar/mph-pe-calendar)
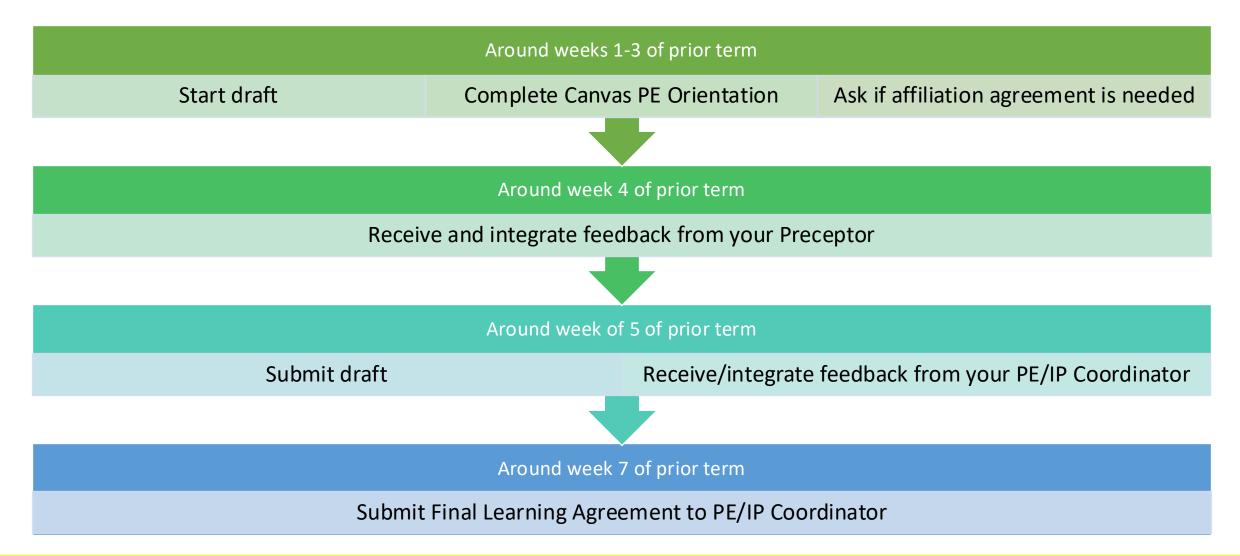- Review SPH PE Website: https://ohsu-psu-sph.org/applied-learning-experience/practice-experience/

Two Terms Prior
- Research PE sites (start with https://ohsu-psu-sph.org/jobs/ + https://steps.exxat.com/account/loginand
- Reach out to preceptors

One Term Prior
- Confirm Site and Preceptor
- Attend Learning Agreement Workshop
- Draft/Finalize Learning Agreement

PE Website:

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Learning Agreement <u>Recommended</u> Timeline

Around weeks 1-3 of prior term		
Start draft	Complete Canvas PE Orientation	Ask if affiliation agreement is needed

Around week 4 of prior term
Receive and integrate feedback from your Preceptor

Around week of 5 of prior term	
Submit draft	Receive/integrate feedback from your PE/IP Coordinator

Around week 7 of prior term
Submit Final Learning Agreement to PE/IP Coordinator

NOTE: EMAIL YOUR PE COORDINATOR ASAP IF YOU NEED TO PUSHBACK THIS TIMELINE!

Learning Agreement Components

Information	**Core course completion, current CV/resume**
Organization & preceptor information	**Location, org mission/values; Preceptor name, title, credentials, contact info**
PE orientation completion	**Confirm date of completion; Required Canvas Orientation!**
Reflection	**MPH coursework you've taken and your previous/current work experiences and how they provide you with the skills and knowledge to complete your PE**
Career Goals	**Five-year plan and how the PE fits into your career goals**
About the PE	**Your PE duties and responsibilities and PE public health focus**
Positionality & equity reflection	**Within the context of your PE**
Competency Map	**Tying your PE goals, tasks/activities, and deliverables together**
Signatures	**You, Site Preceptor, and Program PE/IP Coordinator (Epi/BSTA: Faculty Advisor)**

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Paperwork you may need before starting your PE

Affiliation Agreements
- **Needed** if you are unpaid, classified as intern, or receive a stipend
- Not needed if your PE is at OHSU or PSU
- Not needed if you're classified as a paid temporary employee

IRB Approval
- Needed if working on a research project
- Research is a systematic investigation designed to develop or contribute to generalizable knowledge
- *If you will be doing research for your PE, contact your PE/IP Coordinator at least two terms in advance*

International Sites
- Must complete forms for International Elective Approval & Travel Waiver of Liability
- The OHSU Office of International Services provides travel screening
- Student Health will help you to meet travel requirements (and provides vaccinations)
- *Must start planning several terms in advance to have all approvals in place*

Organization Requirements
- Background Checks
- IT/HR Access to internal systems
- Work authorization processes, etc.

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Talk with your program's PE/IP coordinator to get guidance on what is an appropriate PE.

During and after your PE

Midway Progress Report

- Over 2 terms: due week 10 of 1st term
- Over 1 term: due week 5
- Template in Sakai/PE website

Portfolio & Deliverables

- Due Friday of week 10 of PE completion term
- Outline in Sakai
- Demonstrates your ability to communicate your overall experience and attainment of competencies
- Opportunity to showcase your PE and the work you completed
- 2 deliverables demonstrating 5 competencies

Oral Presentation

- Concludes your PE
- 20-minute presentation + 10-minute Q & A
- Meant to be a focused demonstration of your accomplishments

RESOURCE RECOMMENDATION: Review the PE syllabus at
https://ohsu-psu-sph.org/wp-content/uploads/2021/02/Practice_Experience_Syllabus_Feb921.pdf

PE Deliverable Examples

Data Collection Plan	Qual/Quant Data Analysis Plan
Communication Materials	Data Analysis
GIS Map	Program script
Program Evaluation	Draft Manuscript Sections
Literature Review	Statistical Output
Survey Instrument	External-facing community engagement summary
Focus Group Protocol	Systems Thinking Diagram
Healthcare Network Map	Curriculum
Statewide Program Census	Report
Toolkit	Website/App