



## OHSU-PSU Academic Policy and Curricula Committee

### APCC Meeting Minutes

**Wednesday, September 17, 2025**

10:00am – 12:00pm

Vanport 620M

*\*\*This meeting was held during the SPH faculty's Fall In-Service and was therefore open to the broader faculty (online and in person). The goal was to invite faculty to see the workings of APCC to foster transparency and enhance engagement with APCC across the SPH.*

### Attendees Present

	Voting Member Name	Attended?	Note		Student Name-	Attended?	Note
1.	<b>Tawnya Peterson - Chair</b>	Yes		<b>17.</b>	none	n/a	Need to recruit
2.	<b>Lynne Messer - Co-Chair</b>	Yes		<b>18.</b>	none	n/a	Need to recruit
3.	Sara Andrea, OHSU PD EPI MPH	Yes					
4.	Hannah Cory, PSU HP	Yes					
5.	Alex Foster, PD OHSU PhD MPH	No			<b>Ex-Officios / Guests</b>		
6.	Rochelle Fu, PD OHSU BSTA			<b>19.</b>	Brad Wipfli, Dean Liaison, ex-officio	Yes	
7.	Emily Henkle, OHSU EPI PhD	Yes		<b>20.</b>	Dawn Richardson, ex-officio	Yes	
8.	Rebecca Jungbauer, OHSU PD PHP			<b>21.</b>	Bryant Carlson, Dean Liaison, ex- officio	Yes	
9.	Erin Kenzie, OHSU PHP MPH	Yes		<b>22.</b>	Tim White, academic coordinator	Yes	
10.	Lynne Messer, PSU PD HP	Yes		<b>23.</b>	Theo Caldwell	No	



11.	Meike Niederhausen, OHSU BSTA MS, MPH, Certificate	Yes		24.	Juniper Poole	Yes	
12.	Gordon Shen, PSU PD HSMP MPH	Yes		25.	Josh Hodsden	No	
13.	Lindsey Smith, OHSU HSMP	Yes		26.	Jamie Jones, MPH	Yes	
14.	Neal Wallace, PSU PD HSMP MPH	Yes		28.	Lydia Gillespie, DAE	No	
15.	Marisa Westbrook, PSU Dual Degree MPH	Yes					
16.	Claire Wheeler, PSU HP MPH	Yes					

## Actions

Item or topic	Action/result	Details & notes
Approve June 2025 minutes	Vote: Yes (passed)	9 – Yes; 2 abstain. Motion passes, meeting minutes accepted.
Plans, goals, and summary of AY24-25 shared	None	Leadership (Dean's team) clarified for the group that curricular changes involve approving 7 new core courses and submitting Category II changes to programs to accommodate the change from 5 core courses to 7; there are no plans to move from many to a single MPH program at this time.
Annual student survey results: curriculum	Results shared with the group; will be shared further at Fall Welcome	Juniper Poole presented (presentation by Juniper and Lydia Gillespie)
Program competencies and program-required coursework (revisions)	Discussion about plans to revise program competencies and adjust program-required courses to accommodate changes in core courses	Brad Wipfli presented plans and timeline: <ul style="list-style-type: none"> <li>revise program competencies through an iterative process (survey --&gt; gather input --&gt; revise --&gt; gather input and synthesize; finalize competencies (5-6)</li> </ul>



		<ul style="list-style-type: none"> <li>• Survey will also involve choosing preferences for program-required courses</li> <li>• Timeline: Oct-Nov --&gt; vote on these at December 2025 meeting</li> <li>• Lydie Gillespie and Brad Wipfli are leading the charge on revising competencies</li> </ul>
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## Discussion

Topic	Discussion	Next steps
Tim White (AAC) presented timelines for getting academic changes approved	Timelines are set by the universities (Provost office and faculty senate/faculty council); curricular changes should be ready to be discussed and voted on by December 3 ,2025 for consideration in AY25-26	After development/discussion/voting at APCC, AAC (Tim White) must have all changes in to the universities before mid-January
Annual student survey (presented by Juniper Poole)	Juniper Poole presented high-level analysis of Annual Student Survey results as they pertain to curriculum and academic policy. Students want <u>more applied learning; preparation for workforce, better connections to employers and internships</u> . More will be covered at the upcoming Fall Welcome and in other venues.	Further analysis to come
<p>Revision of Program Learning Outcomes (Fall 2025)</p> <p>Revision of program-required courses for each program to accommodate new 7-course core (Fall 2025)</p>	<p>Brad Wipfli presented the plan for <b>revising PLOs</b>, which involves iterative collection of feedback during the Oct-Nov timeframe, with a vote by APCC in early December. Faculty will have a chance to provide input throughout this process, mainly via <b>survey feedback</b> and <b>program faculty meetings</b>.</p> <p>Brad introduced the need to update program-required coursework, which will be included in the same data/feedback collection process as the PLO revisions. The timeline for voting on this is also December 2025. APCC members will assist AAC Tim White in preparing paperwork associated with this Category II change.</p>	<p>Program directors:</p> <ul style="list-style-type: none"> <li>• Provide feedback/input on new PLOs to vote on by Oct 1;</li> <li>• Present process to faculty in program faculty meetings;</li> <li>• Socialize revision process</li> </ul> <p>Faculty:</p>



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		<ul style="list-style-type: none"><li>• look for invitation to participate in survey to provide input on updated PLOs</li><li>• Look for invitation to participate in survey to provide input on program-required courses</li></ul>
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