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PHE 404 Fall Welcome

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What is the PHE 404?

- Cooperative education requirement for all SPH undergrads
 - Minimum 120 Hours
 - Align with your major AND your career goals
 - Externally verified by a site supervisor
- Prerequisite
 - PHE 250 (or its equivalent)
 - Junior Class Standing



PHE 404 is your opportunity to

- Turn theory into practice
- Hands on experience
- Develop valuable professional relationships
- Confirm your career trajectory





Where can you earn PHE 404 hours?

- Anywhere public health happens!
- You may use hours from
 - volunteer positions
 - formal internship placements
 - clinical shadowing
 - your current job
 - previous experience...
- All PHE 404 placements **must** be approved by PHE 404 Faculty (Jamie Jones) via the PHE 404 Approval Form

How are PHE 404 placements approved?

Experiences **must** meet **ALL** of the following criteria

- Minimum of 120 hours
- A site supervisor to verify your hours and performance
- Be in alignment with your major
- Further your professional goals



PHE 404 Credit Waiver

- If you are a transfer student, You may waive the 4 required PHE 404 credits ONLY when you have enough upper division credits
- Ask your HSE Pathway Advisor if you are eligible for a PHE 404 credit waiver
- The PHE 404 requirement (120 hours completed, hours verified, summary submission) is NEVER WAIVED



You are responsible for
finding and securing your
PHE 404 placement!



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Frequently Asked Questions

- Can I do my PHE 404 over more than one quarter? Yes!
 - Many worksites prefer a two-quarter commitment
 - You can spread your hours across several quarters, for up to a calendar year
 - You may also pay for the PHE 404 over multiple quarters
- Can I use volunteer hours? Yes!
 - When it is giving you new skills
 - Will be of benefit to you and your future professional goals
 - If a site does not feel comfortable using the term “internship”
- Do Clinical Health Science students have the same PHE 404 requirements?
 - Yes! The PHE 404 approval form, summary, and external verification are all the same
 - Site supervisors have a “not observed” option
- Can I use multiple sites to complete my 120 hours? Yes!
 - But you need to fill out the PHE 404 approval form for each placement

PHE 404 Student Checklist

Getting Started

- **Prepare by starting TWO terms in advance**
- Meet with your HSE Pathway Advisor
 - To determine if you are eligible to waive the PHE 404 credits
- Add yourself to the [PHE 404 Orientation Canvas site](#)
- Attend a PHE 404 Informational Session
 - Schedule [here](#)
- Clarify questions by attending a PHE 404 Open Office Hours
 - Schedule [here](#)
- Take the PHE 404 Quiz via the PHE 404 Orientation Canvas

PHE 404

Recommendations for Success

- Complete your PHE common core courses
 - Especially PHE 450 and PHE 452
- Search for a placement AT LEAST TWO terms in advance
- Plan for your PHE 404 in the last year of your degree (when/if possible)
- Take advantage of the PSU Career Services offerings
- Visit the SPH Student Success Center!

Questions?



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Thank You!